**Town of Clayton**

**Monthly Meeting Minutes**

**September 9, 2021**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Roger Olson, Supervisor Scott Gilbertson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Supervisor Jake Balog absent. Also Present were 2 town residents and 1 non-resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Roger to approve the August 12, 2021, regular meeting minutes as presented. Motion carried.

**Treasurer’s report**- shows a balance of $1,170.00 in the checking and $484,961.74 in the Money Market/Savings account for a total of $476,960.50, in a separate account there is the ARPA funds of $51,339.93 bringing all town funds held to $537,471.67. Ole moved with a second Scott to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Ole, to approve payment of voucher #14300 to #14322, and pay the State & Federal Withholdings & WRS for a total of $20,667.66. Motion carried.

**Business:**

**\*Approve Picnic License and Temporary Operators Licenses for Rural Immanuel Lutheran Church for Mumm Barn Event-** Val Engebretson was here to pick up and pay for the Beverage & 2 Operators licenses for the Rural Immanuel Lutheran Church Event at the Mumm Barn. Roger moved with a second by Ole to approved the licenses for the Church for their event. Motion carried.

\***Review/Discuss/Amend-Ordinance 2004-3 Revised Uniform Dwelling Code- (with Building Inspector Ben Campbell present)-** The board and Ben went over the current UDC ordinance and his contract and after discussion on them, Ben suggested he would put something together and email it to the clerk to get to the board to proof before next meeting.

**\*2022 Budget & Audit Services-**  Roger moved with a second by Ole to continue using CliftonLarsonAllen to help prepare the 2022 budget and do an end of year audit for the Town as they have in the past. Motion carried. When Tracy gets the agreement from the auditing firm she will sign it and get the chairman’s signature also. Tracy mentioned Brock Geyen will be here October 15th to work on the budget.

**\*Discuss/Establish Redistricting Municipal Ward Plan- Resolution 1-2021-**  Clerk Tracy put a resolution together like what was done back in 2011 and read it to the board, and after discussion and explanation on this Ole moved with a second of Roger to adopt Resolution 1-2021 for Redistricting Municipal Ward Plan. Motion carried. The County Board will be deciding on the supervisory districts.

\***Paser Report Update-** Roger gave the board an update on the Paser report for 2021. Roger has been having some issues getting into the WISLR system and isn’t quite finished with the reporting yet.

**DEPARTMENT REPORTS**:

**Roadman Report/Summer Road Work updates/FALL ROAD TOUR/LRIP**- Jamie handed out a copy of his monthly report to the board. He has been out on 15th St.  cutting/chipping getting ready for blacktop in mid September. Still waiting on a back rim for the mower tractor. Bridge work is just about completed need to shim a bit more and get rip rap put on sides. The water pump went on the dump truck

so that is at Sanders for repair. Hoping to get grader patching done within the next month, along with mowing ditches. Board decided to do the fall road tour on September 14th at 8am so they can decide which project they want to apply for LRIP on.

**Clerk’s Report**: Clerk Tracy gave the board copies of the monthly land use permits and went over them briefly. Tracy shared the WTA meeting notice for October with the board and stated if anyone is interested in attending they will need to RSVP by Oct. 1st. Clerk Tracy addressed resident Scott Gehrman’s concern about a neighbors barking dog, the board stated we have no ordinance for this and he should call the sheriff’s dept.

**Chairman’s Report**- Bill gave an update on the fire dept for the last month.

**PUBLIC COMMENT- (MAX 3 MIN. PER PERSON)-** None

**Date & Time of Next Meeting:**

October 14, 2021 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

**Adjournment:**

Scott moved, with a second by Ole to adjourn at 8:10 p.m.

Tracy LaBlanc, Clerk