**Town of Clayton**

**Monthly Meeting Minutes**

**September 8, 2022**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Roger Olson, Supervisor Scott Gilbertson, Supervisor Paul Ladwig, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Also Present were 2 town residents and 1 non-resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Paul to approve the August 11, 2022, regular meeting minutes as presented. Motion carried.

**Treasurer’s report**- shows a balance of $16,517.41 in the checking and $470,721.09 in the Money Market/Savings account for a total of $487,238.50, in a separate account there is the ARPA funds of $102,741.38 bringing all town funds held to $589,979.88. Ole moved with a second Scott to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Ole, to approve payment of voucher #14633 to #14656, and pay the State & Federal Withholdings & WRS for a total of $17,574.28. Motion carried.

**Business:**

**\*Approve Picnic License and Temporary Operators Licenses for Rural Immanuel Lutheran Church for Mumm Barn Event-** Val Engebretson was here to pick up and pay for the Beverage & 2 Operators licenses for the Rural Immanuel Lutheran Church Event at the Mumm Barn. Ole moved with a second by Roger to approved the licenses for the Church for their event. Motion carried.

\***5 Acre Rezone from Residential Ag 5 to Small Business Commercial- Thomas Thompson-** Thomas was here to present his rezone change to the board for approval. Thomas handed out a site map of the location(s) for the proposed 100x160 parking lot, 100x160 shop, 350x150 backing area for his driving school to the board. Board didn’t have any issues with what was presented. Ole Moved with a second by Roger to approve the 5 acre rezone from residential ag 5 to small business commercial. Motion carried.

**\*2023 Budget & Audit Services-**  Ole moved with a second by Roger to continue using CliftonLarsonAllen to help prepare the 2023 budget and do an end of year audit for the Town as they have in the past. Motion carried. When Tracy gets the agreement from the auditing firm she will sign it and get the chairman’s signature also. Tracy mentioned Brock Geyen will be here October 14th to work on the budget.

**DEPARTMENT REPORTS**:

**Roadman Report/Summer Road Work updates/FALL ROAD TOU** - Jamie handed out a copy of his monthly report to the board. Jamie stated the 3 culverts have been put in and he has the front end weights put on the JD tractor and the tires have been ordered. Fall mowing has been started. Beavers have been building heavily in the culverts again so Jamie will need to remove the dams. Fahrner will be coming to chip seal closer to end of September. The last 4 loads of spray patching are completed for this year now.

Board decided to do the fall road tour on after the October meeting so they can decide which project(s) they want to do next year.

**Clerk’s Report**: Clerk Tracy gave the board copies of the monthly land use permits and went over them briefly. Tracy went over the 2020-21 LRIP reimbursement with the board.

**Chairman’s Report**- Bill gave an update on the fire dept for the last month.

**PUBLIC COMMENT- (MAX 3 MIN. PER PERSON)-** None

**Date & Time of Next Meeting:**

October 13, 2022 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

**Adjournment:**

Ole moved, with a second by Scott to adjourn at 7:20 p.m.

Tracy LaBlanc, Clerk