**Town of Clayton**

**Monthly Meeting Minutes**

**September 8, 2016**

Chairman Odell Olson called the posted meeting to order at 7:00 pm. Also present were Supervisor Bill Vanda, Supervisor Roger Olson, Supervisor Jake Balog, Supervisor Scott Gilbertson, Treasurer Jane Leschisin, Clerk Tracy LaBlanc, Roadman Jamie Wood. Also Present were 4 town residents and 1 non-town resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Scott moved, with a second by Jake to approve the August 11, 2016, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $3733.97 in the checking and $230,049.96 in the Money Market account for a total of $233,783.93. Bill moved with a second by Roger to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Jake moved, with a second by Scott, to approve payment of voucher #12504 to #12528, and pay the State & Federal Withholdings & WRS for a total of $45,554.16. Motion carried.

**Business:**

\***AG-10 REZONING APPROVAL- NATASHA SIMEON-** After some discussion with Natasha, Roger moved with a second by Bill to approve the rezoning of the 80 acres owned by David Justis/Natasha Simeon which is currently zoned RA-5 to Ag-10. Motion carried. The board signed the approval letter for these rezoning changes at the meeting.

\***DISCUSS/ADOPT COMMERCIAL BUILDING/FIRE CODES- JIM PRICE**- Not in attendance

\***DISCUSS/ADOPT-JUST FIX IT TRANSPORTATION RESOLUTION NO. 2-2016**- This resolution is in regards to our user fees paid into the transportation system. It was sent to all WTA (Wis. Towns Assn) members with the hopes that all would pass this resolution and forward it to our State Legislators, Governor Walker and the WTA, so they can Just Fix It and agree upon a solution that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin’s transportation system. Bill moved, with a second by Roger to adopt this resolution and send it on. Motion carried. Tracy will forward this onto those parties involved.

\***PLANNING COMMITTEE MEETING DATE/UPDATE**- Bill just wanted to touch base with the committee members and set up a meeting at some point.

\***REVIEW/APPROVE EMPLOYEE HANDBOOK**- After discussion in closed session on this Roger moved, with a second by Bill to make null & void the existing Town of Clayton Employee Handbook/Evaluation Sheet and replace it with a new policies & procedures handbook. Motion carried. Roger will work on this and bring it to next meeting.

**DEPARTMENT REPORTS**:

**Roadman Report/Summer Road Work updates**- Jamie let the board know that 105th was blacktopped today, and in a few weeks they will shoulder it. The culvert project on 90th at the end of 40th has been put in. Jamie has also been putting in culverts on 99th and 90th, with more to install in various locations. He has been out replacing road signs and street signs in various locations due to theft/damages as well as others that have faded. He has been back out in the ditch mower. Jamie asked if he could get Paul’s help with installing a couple bigger culverts? Board approved to have Paul help Jamie get these culverts installed. Board would like to see the gravel roads get graded again before it freezes.

**Clerk’s Report**: Tracy Addressed that Hager Auction Service contacted her about an approval letter from the board, prior to the auction, to allow the installation of a driveway if the buyer(s) of the Maloney land parcels 2 or 3 would need one, to access these properties on the county line. Jake moved, with a second by Bill to approve this letter. Motion carried. The board signed the driveway approval letter. Tracy also gave the board copies of the 2 invoices that the Animal Control/Humane Officer Services recently provided, and she has sent invoices to the animal owners for town reimbursement.

**PUBLIC COMMENT- (MAX 3 MIN. COMMENT/NOT DISCUSSION PER PERSON-1 TIME)-** NONE

**Date & Time of Next Meeting:**

October 13, 2016 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

**Adjournment:**

Bill moved, with a second by Scott to adjourn at 7:30p.m.

Tracy LaBlanc, Clerk