**Town of Clayton**

**Monthly Meeting Minutes**

**September 14, 2017**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Roger Olson, Supervisor Jake Balog, Supervisor Scott Gilbertson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Also Present were 3 town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Roger moved, with a second by Ole to approve the August 10, 2017, regular meeting minutes as presented. Motion carried.

**Treasurer’s report**- shows a balance of $2922.63 in the checking and $278,164.71 in the Money Market/Savings account. Debbie stated there is $224.38 in outstanding checks. Jake moved with a second Ole to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Ole, to approve payment of voucher #12880 to #12912, and pay the State & Federal Withholdings & WRS for a total of $70,463.51. Motion carried.

**Business:**

\* **SPEED LIMIT SIGN/AIR BRAKE SIGN-** Bill brought up a concern from a resident on Hwy 63/Magnor about Jake breaking, this resident talked to a DOT and if the board approves of this they will come and install it. Ole moved with a second by Roger to approve the state to put up the No engine braking signs through Magnor. Motion carried. Bill will contact the DOT about getting the necessary signage for this. Bill also mentioned a resident on 105th is concerned about the excessive speed on that road and would like reduced speed sign put up. The board sees several roads that the same issue applies to. This was tabled for now and the board will look into this further.

\***MINOR LAND SUBDIVISION- PAUL GEHRMAN**- Paul gave all the board copies of the minor land sub-division. After some discussion on this, Ole moved with a second by Roger to approve the minor land sub-division for Paul’s property listed on the certified survey map provided by the surveyor. Motion carried. The board signed the needed checklist for Paul. Paul will get Tracy a copy of said map & checklist.

\***ORDINANCE #1-2017 FOR COMMERCIAL BUILDING CODE**- This ordinance is in reference to Ch. SPS 360-366 Wisconsin Commercial Building Code and Ch. SPS 375-379 Buildings Constructed Prior to 1914 Code. In addition to our current UDC ordinance this additional ordinance was recommended for adoption by Joe Merchak the building inspector from DSPS. Roger moved with a second by Jake to adopt this additional commercial building code ordinance. Motion carried. Tracy will get it published in the paper next week.

**DEPARTMENT REPORTS**:

**Roadman Report/Summer Road Work updates/FALL ROAD TOUR**- Jamie has been busy this past month installing culverts, so far 10 have been put in this year and he still has a few more he wants to get installed. The chip seal on 90th from east of JJ for 1.23 miles is done. Crack filling on 20th St from 85th to CR-D for 1.10 miles is done and was routered this time. He has been mowing ditches again and will continue with that until completed. The stump grinder hasn’t showed up yet, so Jamie will check in with him again and see what the deal is with that. Diamond mower is going to send out a flail mower to try out next week, Jamie will call the board when it comes so if any board member wants to see how it works the can. Jamie would like to do some more shouldering, patching of pot holes, and grade the dirt roads before winter yet. Jamie would like to see a road tour end of Oct-Nov.

**Clerk’s Report**: Tracy gave the board copies of the monthly land use permits and another animal control invoice. Tracy also informed the board that the comprehensive plan is nearing the passing of the ten-year and statute states that it must be updated once every 10 years, so zoning is asking municipalities if they would be interested in having a workshop on how to go about updating their plans. Bill & Tracy would be interested in this workshop. Tracy updated the board on the Boe’s Mud Bog outcome.

**Chairman’s Report**- Bill stated we still need a few more planning commission members by the meeting in Nov. mtg. Bill received a new agreement from Polk Burnett which allows them to clear over & under the powerlines. Bill also received a permit notice to cut timber from the county for Odell Olson. Odell would also like a driveway permit to access his woods off of 5th between the new culvert & Schaffer’s driveway for the log trucks to get in. Bill & Jamie will go out and take a look at this. Scott mentioned a down tree in the cemetery on 85th as he knows someone who will go in and clean it up. The board didn’t have an issue with getting it cleaned up, so Scott will let them know.

**PUBLIC COMMENT- (MAX 3 MIN. PER PERSON)-** Roger spoke on behalf of an resident who couldn’t be here and who isn’t prone to give out compliments that wanted him to know how pleased he was with Jaime’s work and what a nice job he did on the road and along the property edges and everything else and how he was even out past supper time to get the job done. Paul Gehrman just mentioned to the board now is a good time to start thinking about winter help for Jamie and to also start planning ahead for a different dump truck as this takes up to 2 years to get.

**Closed Session per Wis. Statute 19.85 (1)(c )Personnel Issues-**  Not needed at this time.

**Date & Time of Next Meeting:**

October 12, 2017 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

**The board decided to do their fall road tour on Oct. 14th @ 8am.**

**Adjournment:**

Scott moved, with a second by Ole to adjourn at 7:50 p.m.

Tracy LaBlanc, Clerk