**Town of Clayton**

**Monthly Meeting Minutes**

**September 12, 2019**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Roger Olson, Supervisor Scott Gilbertson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Supervisor Jake Balog absent. Also Present were 5 town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Roger to approve the August 8, 2019, regular meeting minutes as presented. Motion carried.

**Treasurer’s report**- shows a balance of $1,778.91in the checking and $387,572.98 in the Money Market/Savings account for a total of $389,351.89. Scott moved with a second Ole to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Scott, to approve payment of voucher #13607 to #13632, and pay the State & Federal Withholdings & WRS for a total of $47,094.94. Motion carried.

**Business:**

**\*PASER RATINGS UPDATE-** Roger explained that he has the streets done and entered in WISLR and the presentation photos are all in there and he should have the entire rating report done by next meeting.

**\*DISCUSS/AWARD STORM CLEAN-UP BIDS-** Bill explained that he/Tracy have been to several trainings at County for this FEMA clean-up process and it is very important to document everything involved with this process to get the reimbursement. There were 2 bids that came in they were from Jake’s Tree Service and Ron Running. There is quite a bit of difference between the two bids and after the board had some discussion on the bids it was decided they needed some clarification on them and needed to see if each bidder could provide that, so they will call them before the end of meeting to get that clarification so they can award the job to one of them. We also need to establish and end date for the clean-up prior to awarding the bid.

**\*DISCUSS/AMEND ELECTION WORKERS WAGES RESOLUTION #2-2013-** Clerk Tracy stated it has been 6 yrs. since the last minimal wage increase for the election workers and she would like to see an increase for the workers as they are a huge part of elections. Tracy is asking the board to consider going from $8.75/hr. to $9.50 for Election workers and from $9.00/hr. to $10.00/hr. for Chief Inspectors. Ole moved with a second by Roger to approve the wage increase for the election workers as stated by the clerk. Motion carried. The board signed the amended Resolution 2-2013.

**DEPARTMENT REPORTS**:

**Roadman Report/Summer Road Work updates/FALL ROAD TOUR**- Jamie presented a bid from Monarch for hot patch mix for the 85th Ave dig outs. Ole with a second by Scott approved the bid from Monarch for this project. Motion carried. Jamie handed his monthly report to the board. He has been cleaning up some of the storm damage debris and fixing signs from the storm. He graded for the Village of Clayton on 15th St., cleaned out culverts that the beavers have plugged. Jamie has another PT person for the board to approve once he gets his application completed. Some discussion was had on 15th St. dead end, the landowner Jeremy Adams is concerned with the widening of that road interfering with their ROW for trailer parking. Some discussion between the board and landowner was had and Bill will check with county zoning on this for further clarification on a possible easement. Landowner Jeremy Adams also has some concerns with the culvert on 15th and the water backing up from it.

**Clerk’s Report**: Clerk Tracy gave the board copies of the monthly land use permits, copies of 2 more animal control invoices received since last meeting and an updated breakdown for the trucking for the gravel purchased. Tracy updated the board on the USH 63/60th Ave intersection project update from the DOT that is due to begin in 2021 from what County has been told. Tracy discussed some animal control concerns with the board in regards to invoices/payment for services. Tracy informed the board that the LRIP is due by November 1 and she will need board assistance with this.

**Chairman’s Report**- Bill attended the Amery Ambulance meeting and updated the board on that meeting. Bill also attended the WTA meeting at the county last month. Bill brought up the issue from Mr. Finch with speed limit reduction signs on 63 through magnor, it’s a state issue and Bill has contacted DOT to help with this.

**PUBLIC COMMENT- (MAX 3 MIN. PER PERSON)-** Kaylee LaBlanc addressed the board with a community impact project that she needs to do for a college project and she asked the board if she could rebuild the notice box that is outside on hall wall, there is no cost to the town this is part of her college grade. The board unanimously approved this project.

Prior to Closed Session Ole with second by Scott called a recess at 8:10-8:19 pm to call the 2 tree services for clarification on their bids, prior to making. Ole with a second by Roger to accept the bid from Jake’s Tree Service for Storm Clean-up for $59,000 with clean-up being completed by October 29th contingent on conditions Jake & Bill agree to in regards to some site locations being cleaned up by our roadman lowering the cost of the clean-up from Jake’s and giving us the hours we need for our portion of the FEMA reimbursement. Motion carried.

**Closed Session per Wis. Statute 19.85 (1)(c )Personnel Issues-**  Scott moved, with a second by Ole to go into closed session. Roll call going into closed session was Bill-Yes, Ole-Yes, Scott-Yes, Roger-Yes.

Ole moved with a second by Scott to come out of closed session. Roll call coming out of closed session was Bill-Yes, Ole-Yes, Scott-Yes, Roger-Yes. Only action taken at this time was to go to a Performance Based Evaluation and give Jamie a 1% wage increase starting in January 2020. Motion carried.

**Date & Time of Next Meeting:**

October 10, 2019 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

**Adjournment:**

Ole moved, with a second by Roger to adjourn at 9:03 p.m.

Tracy LaBlanc, Clerk