**Town of Clayton**

**Monthly Meeting Minutes**

**October 12, 2023**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Roger Olson, Supervisor Scott Gilbertson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Supervisor Paul Ladwig absent. Also Present were 2 Town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved with a second by Roger to approve the minutes from the September 14, 2023 regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $1324.11 in the checking and $543,636.43 in the Money Market account for a total of $544,960.54, in a separate account there is the ARPA funds of $102,858.25 bringing all town funds held to $647,818.79. Ole moved with a second by Scott to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Roger to approve payment of voucher #15001 to #15027, and pay the State & Federal Withholdings & WRS for a total of $28,952.39. Motion carried.

**BUSINESS:**

**\*85TH AVE CULVERT PROTECTION PROJECT- KARSTEN PETERSON (POLK COUNTY LWRD) –** Karsten touched base with Clerk Tracy on this project and needs more time to look into the application he will reach out to get back on the agenda when he has all the information.

**\*APPROVE MAILCOM FOR TAXES**- Roger moved with a second by Ole to approve Mailcom for taxes. Motion carried.

**DEPARTMENT REPORTS:**

**Roadman Report/Roadwork update/Road Tour**-

Roadwork for the 2023 is almost completed. Fall ditch mowing is almost completed looking really good. Still having beaver issues in culverts. Culverts on 85th Ave are in and seeded, next week county will be coming to put the culverts in on 25th St., that will complete the bridge aid projects. Monarch will be doing the blacktop patches on the 7 areas where culverts were replaced. Rented Fecon machine for 1 week to brush ditches back, had few issues with the machine so didn’t get full weeks use, so will look to get it back in a few weeks once they get the machine fixed. Jamie mentioned that the back mower has needed a lot of repairs and is wearing out and might be something the board needs to look into before it completely goes. Fall road tour hasn’t been set yet. Jamie will start getting equipment ready for winter soon.

**Clerk’s Report**-

Clerk Tracy gave the board copies of the monthly land use permits and went over them briefly. Tracy informed the board that Brock from CliftonLarsonAllen will be here next Monday to work on/finalize the budget. Tracy let the board know that she looked into getting a couple quotes for the replacement of the sidewalk outside the hall and once those are back the board can decide how to proceed. Tracy also informed the board that we are on the 2026-27 LRIP cycle not the 2024-25 cycle so we have a little time to pick the project for that. Tracy went over the insurance premium with the carrier Carl Thomfohrda over the phone and the carrier made about 7 suggestive changes for the board to consider, after discussion on suggested changes Ole moved with a second by Scott to go with changes #1-5 and #7 but leave #6 as is. Motion carried. Clerk Tracy will let Carl know what the board decided. Clerk is working on completing the big state map for the yearly completed roadwork projects for Transportation Aid. Soon tax prep will be starting. Lastly, Tracy mentioned that she was approached by another municipality chairman about possibly co-oping with surrounding municipalities for health care for the roadman, stating that most can’t offer insurance to roadman as carriers won’t cover 1-2 employees and all municipalities are in need of coverage for their roadman, it’s worth seeing what options there maybe for co-oping this coverage, so Tracy will keep the board informed once she knows more about it.

**Chairman’s Report-** Bill went over the fire runs for the past month, stating there were 14 runs total. (2 fire/medical, 11 medical, 1 fire, 0 Mabas). Bill stated that they did some grain bin training. Bill also mentioned that the WTA (Wi Towns Assn) mtg is on Oct. 26th but he won’t make it as he will be out of town for this one. Bill let the board know he received a letter from Chuck Williamson from the Amery Area Historical Society (AAHS) in regards to donations for a new building to house a permanent museum for Amery and the surrounding area, no action will be taken on this request.

**Ambulance Meeting Report- (possible action needed) -** Ole went over the information from the special ambulance mtg in September. We are currently under a 3 yr. contract (which expires in Dec. 31 2023) for $16 per capita and they are looking to go to $36 per capita starting January 1st 2024. They are also changing their by-laws as those haven’t been updated for 25 yrs. so those changes will be updated and the per capita will be increased at the October 16th ambulance board meeting. Ole asked for board approval to go with the $36 per capita based on the towns population. Roger moved with a second by Scott to approve the increase of $36 per capita based on the actual population count from the Dept of Administration each year. Motion carried. Clerk Tracy prepared a letter to give to the ambulance director stating that the Town of Clayton will agree to pay the $36 per capita rate based on the yearly population count from the Dept of Admin. Ole will deliver the letter signed by the board along with a copy of the letter from Dept of Admin showing actual population count.

**PUBLIC COMMENT-(MAX-3 min.)-** None

**Date & Time of Next Meeting:** **Regular Board & Special Town Meetings**

November 9, 2023at 7:00 p.m.- Public Budget Hearing and Special Town meeting with Regular Monthly Board Meeting to follow- with Voucher Approval at 6:45 p.m.

October 16, 2023- Ambulance Board Meeting @ 6:30pm

**ADJOURNMENT**: Roger moved with a second by Scott to adjourn at 7:56p.m.

Tracy LaBlanc, Clerk