**Town of Clayton**

**Monthly Meeting Minutes**

**May 14, 2020**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Roger Olson, Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Jake Balog, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Also present were 2 town residents and 2 non residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Jake to accept the March 12, 2020 regular meeting minutes APRIL BOARD MEETING WAS CANCELLED –DUE TO COVID-19 RESTRICTIONS. Motion carried.

**Treasurer’s report**- shows a balance of $141,473.77 in the checking and $271,842.59in the Money Market account for a total of $413,316.36. Ole moved with a second by Roger to accept the treasurer’s report as presented. Motion carried.

**Bill Payment** – Roger moved, with a second by Ole, to approve payment of voucher #13850 to #13885, and pay the State & Federal Withholdings, & WRS for a total of $24,342.53. Motion carried. Board also approved the April Disbursements totaling $53,177.65.

**Business:**

**\*UPDATE/DISCUSSION-FIRE CHIEF KITTELSON-** Fire Chief Don Kittelson came to update board on recent fire calls, discuss the ISO ratings in regards to insurance coverages for residents in regards to fire response, and to discuss potential for Town to join in on fire Association with the village and to potentially house fire equipment at our facility, which would require the Town to add onto existing building or to build a separate structure. Don/Tristen showed the board a map of the fire district that the Clayton FD currently covers. Several questions came up about the coverage areas and if other Fire depts. wouldn’t be more accessible to cover those areas due to distance from Clayton fire hall and water sources to those further out areas within our township, maybe it would be better to use closer fire dept. source for those areas further from Clayton FD. Don also mentioned they would like to house 2 fire units at our town facility but they would need it to be a heated/secure building. Further discussion was had on this, Roger had concerns that due to the covid virus uncertainty the town can’t possibly commit to anything not knowing where things will go with our normal day/day financial operations for one, and also people have been without work and potentially won’t be able to pay their taxes for another, that being said we can’t possibly commit to anything extra right now, we’re not even sure how we will be sitting next year financially with all the uncertainty from this year, not to mention we have no fat in our budget we don’t spend beyond our means. Scott stated before we build/add onto our facility for others to use we need to build for the Town’s needs/use to get our own equipment under cover. Don/Bill talked about another piece of equipment that is available now (reserve engine-3/4 equipped for $3000/cash) Don stated they could use fundraising/donations for this purchase it. Bill stated if we couldn’t make a commitment on this purchase then it would have to be let go. Board agreed it just can’t be done right now.

**\*REORGANIZATION-CONFIRM BANK, MEETING DATE, NEWSPAPER, OTHER-** Ole moved with a second by Roger to keep the meeting date to (2nd Thurs/mth), bank (Clayton Bank), newspapers (AFP & yellow advertiser). Motion carried.

**\*APPROVE WTA DUES-**  Clerk Tracy let the board know the amount of the dues for 2020. Roger moved with a second by Scott to approve payment for the 2020 WTA dues. Motion carried.

**\*APPROVE ADDITIONAL ELECTION WORKER/HAZARD PAY-** Clerk Tracy asked the board to consider giving the election workers additional pay for working during the COVID-19 situation for elections, just as an appreciation for their commitment. Tracy asked for $25 extra for each worker for the elections that are during this COVID-19 situation. Ole moved with a second by Scott to approve the additional pay for the election workers during the COVID-19 situation. Motion carried. Clerk Tracy also would like to add Paul Ladwig to the list of 2020-21 election inspectors. Ole moved with a second by Jake to approve Paul as an additional election worker. Motion carried.

**\*DISCUSS STORAGE SHED/SALT SHED-** Scott mentioned at the past 2 annual meetings, it was mentioned that the town should look into a cold storage shed or something so the town equipment isn’t sitting outside. Board briefly discussed some options for additional storage/salt shed but due to the current uncertainty of the covid virus, this will be put off to a time of better certainty. But in the meantime

the board will reach out to some contractors and see what is out there, both structure and cost wise. This will be on a later agenda, so that we can get some budget numbers together. Ole briefly gave an overview of the meeting he attended in regards to becoming a fire association with the Fire dept. after discussion on this, he stated this isn’t the route we want to go.

**DEPARTMENT REPORTS:**

**ROADMAN REPORT/SUMMER ROAD WORK PLANS FOR 2019-**  Jamie gave his monthly report to the board. Jamie has been working on 90th road project costs, put together specs for bids on project and worked with Clerk Tracy to get it published. Ads for bids were put in paper for 2 weeks and sealed bids will be opened on May 20th at 6pm. Gerald had been out grading gravel roads and all have been done once so far. Jamie has been busy cleaning out beaver dams in culverts, (on 60th, 90th & 20th)We had town clean-up day on May 2 and had a decent turnout for that. Jamie mentioned he needs to purchase 18 rolls of fabric for 90th road project for the gravel lift, the cost of the rolls with delivery comes to about $5000. Jake moved with a second by Roger to approve the purchase of the fabric for 90th road project. Motion carried.

**CLERK’S Report**- Clerk Tracy informed the board that she has signed off on all the FEMA paperwork now we just wait for final payments. Oaths of office were given to the returning board members. Clerk Tracy brought to the boards attention an update on an outstanding animal control bill from last September for Ryan Anderson, stating with his payment he noted his displeasure of having to pay this service. Scott asked about monthly land use permits report?? Clerk Tracy will get that for next meeting. ☺

**CHAIRMAN’S REPORT**- Bill was called about dogs running at large, he took care of it and delivered dog license papers to resident with the dogs running at large. Debbie stated those residents have since paid for their dog licenses. Bill had issued a few burning permits over the past month.

**PUBLIC COMMENT- (Max 3 min.)** Nothing at this time.

**Date & Time of Next Meeting:** Regular Board Meeting & other Meeting Dates-

\*June 11, 2020 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

Ole moved, with a second by Roger to adjourn at 8:02p.m.

Tracy LaBlanc, Clerk