**Town of Clayton**

**Monthly Meeting Minutes**

**May 12, 2016**

Chairman Odell Olson called the posted meeting to order at 7:00 pm. Also present were Supervisor Bill Vanda, Supervisor Rod Mangelsen, Supervisor Jake Balog, Supervisor Scott Gilbertson, Treasurer Jane Leschisin, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Also present were 2 residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Rod moved, with a second by Scott to accept the April 14th, 2016, regular meeting minutes and the April 20th 2016 Special Town Meeting Minutes (2nd Road Tour). Motion carried.

**Treasurer’s report**- shows a balance of $2460.12 in the checking and $251,609.40 in the Money Market account for a total of $254,069.52. Bill moved, with a second by Jake to approve the Treasurer’s report. Motion carried.

**Bill Payment** – Scott moved, with a second by Bill, to approve payment of voucher #12397 to #12421, and pay the State & Federal Withholdings, DOR Business Tax renewal & WRS for a total of $15,499.24. Motion carried.

**Public Comment** – Randy LaBlanc asked about the ATV trail on 70th, the signs that were on both ends of Marsh Road are no longer there and the ATV traffic is going towards Cty Rd. P and going towards Magnor and that is not the trail route, there should be end of trail sign at the end of 70th & Cty Rd. P. Bill will check with Chuck Wendt on this.

**REORGANIZATION- CONFIRM BANK, MEETING DATE, NEWSPAPER, OTHER**- Bill moved with a second by Rod to keep the meeting date, (2nd Thurs/mth.) bank, (Clayton Bank) newspapers (AFP & Yellow Advertiser) the same as it is. Motion carried.

**SALE OF CULVERTS/TOWN PROPERTY**- Bill did some checking with other towns and they are asking ½ price of new ones if they sell them VS re-use for their own projects and if they can’t re-use them they scrap them out right away. Rod moved, with a second by Bill to sell any used culverts (that we salvage) for ½ price of a new one, if we don’t have a use for the used culvert. Motion carried. Odell brought up the tiller, after some discussion the board decided to sell it. Jake suggested calling Hwy 48 for pricing of new vs used. Rod will put it on craigslist for sale. Tracy will put it on the website for sale & outside of hall in case.

**REVIEW/UPDATE DRIVEWAY ORDINANCE & ADDRESS UPDATE-**

Bill had contacted Bakke Norman Law office about the driveway ordinance and they get $185/hr. and figured it would be a minimum of 3 hrs. to look over and create a new ordinance, so Bill didn’t proceed any further. Rod moved with a second by Scott to have Bill take our Ordinance & another towns to Terry @ Bakke Norman Law Office to review and create a new one, then bring it back to the board for approval. Bill went to county zoning office to check with them on the correct address for Nordquist rental property and the correct address is 270 not 280z, all the parties involved got a letter from zoning office stating this is the correct address.

**DEPARTMENT REPORTS:**

**ROADMAN Report- SUMMER ROAD WORK & ADVERTISE FOR BIDS-**Jamie has been out patching again, the propane tank valves are bad they blow off gas. Rod suggested talking to Ferrel gas and get replacement valves, Jamie will check with them. Jamie mentioned town clean-up day we had 12-15 people show up, he would like to do things differently next year to save on the dumpster expenses. Jamie put a culvert list together, he has a use for about 30 culverts throughout the town this year. Odell suggested checking with a place in Medford to get culverts. Rod noticed the culverts on 20th by the beavers are ½ full of mud, wondered if they can be flushed out with a fire hose? Bill/Jake will check into this. Jamie checked with the county on ditching/culvert replacement on 85th, the county will do it if they want them to. Rod moved with a second by Bill to hire the county to ditch and put culverts/driveways in on 85th. Motion carried. Jamie put more gravel in a sink hole on the hill on 90th towards 20th it is still weeping, so might need to do a dig out there also. 15th St dead end was delayed by contractor due to prior commitments & rain, they will let Jamie know by Monday next week what day they are looking at. Scott added that Scott Poye can compact 15th if they want it done he charges $70/hr. and figured about 4-5 hours to complete. Jamie will contact Scott Poye. 90th Ave- 1 bigger culvert will need to be hired out, ad will need to be put in paper for 1 week prior to starting. 105th the frost boils will need to be dug out/fixed before pulverizing.

**CLERK’S Report**- Tracy cleared up a misunderstanding about a meeting publication for a town electors meeting, and she also contacted the few town electors that were involved to let them know about the change.

**Date & Time of Next Meeting:** Regular Board Meeting & other Meeting Dates-

June 9, 2016 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

May 17, 2016 from11-3 p.m. – Open Book/Board of Review

May 26, 2016 at 7:00 p.m.- Special Town Meeting of Electors

Bill moved, with a second by Scott to **adjourn** at 8:30p.m.

Tracy LaBlanc, Clerk