**Town of Clayton**

**Monthly Meeting Minutes**

**May 11, 2017**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Jake Balog, Supervisor Roger Olson, Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Also present were 6 residents and 0 non-residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Jake moved, with a second by Ole to accept the April 13th, 2017, regular meeting minutes and the April 19th 2017 Special Town Meeting Minutes (Road Tour). Motion carried.

**Treasurer’s report**- shows a balance of $5949.32 in the checking and $308,440.87in the Money Market account for a total of $314,390.19. Scott moved with a second by Ole to accept the treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Jake, to approve payment of voucher #12760 to #12791, and pay the State & Federal Withholdings, DOR Business Tax renewal & WRS for a total of $25,706.32. Motion carried.

**Business:**

**\*Fahrner Rep Coming Here - Update on project-** Unable to attend meeting, put on the June agenda.

**\*REORGANIZATION- CONFIRM BANK, MEETING DATE, NEWSPAPER, OTHER**- The Board agreed to keep the meeting date, (2nd Thurs/mth.) bank, (Clayton Bank) newspapers (AFP, Hometown Gazette & Yellow Advertiser) the same as it is. Scott asked about meeting postings- we will continue to post notices on the Town Website and outside the Town Hall in the notice box. Approved by a voice vote.

**\*PICNIC LICENSE FOR BARRY KETZ BENEFIT- AT MUMM BARN-** The Board approved the 1 day picnic license for the Barry Ketz Benefit to Mike Schradle/Mumm Barn. Rebecca gave a flyer to the Clerk for this and paid the $10 fee for the picnic license. Approved by a voice vote.

**\*3PT. HITCH MOWER-** Tom had brought this up a couple meetings ago, but didn’t get a chance to researched it, so it was tabled. The board hasn’t had time to research it further. Bill would like to rent the county’s mower to see how it works prior to any further discussion on a mower purchase.

**DEPARTMENT REPORTS:**

**ROADMAN Report-** Kunkel is doing well with the 10th St. project. Jamie has been out grading dirt roads and working on 80th ditch re-shaping and clearing brush and just needs re-seeding. The pile left on 55th prior to him is now gone. A partial order of culverts is here and the remainder to come within the next week or so. The dig out on 85th will need some repair, Jamie is asking for board input for a fix. Blacktop patch would be best, but it will need to be swept first. Jamie also suggesting sweeping a few streets that have excess sand on them, if we get the county sweeper.

**SUMMER ROAD WORK/ADVERTISE FOR BIDS-** Bill asked about the advertising we want to put out for bids on the crack filling. We have several sections of roads that need gravel. We have a driveway issue on 65th ave that is getting torn up pretty bad. Jamie mentioned we have a damaged culvert issue on 63rd ave due to field equipment and the shoulder has been dug up to the edge of the gravel road. Board suggested the farmers need to be contacted about this, and it will need to be fixed. Bill will contact these farmers. Jamie will keep in contact with the gravel source to see when it will be available.

**CLERK’S Report**- Clerk Tracy explained that she sent out several outstanding unpaid invoices again for animal control to see if they get paid, if they don’t we can add it to the tax bills if need be. Clerk also gave the board another invoice for another animal control that came in, along with photos of the animal. Ole mentioned that there has been some changes in how we seek reimbursement for this, so they will let me know about it before I send out this bill. Tracy informed the board of the current monthly land use permits/all other permits that were issued, and informed them that Jim Price now has us compliant with Act 211 for permits to be done online- which puts us ahead of the Jan. 2018 deadline. Clerk gave a breakdown on the price of the new computer, printer, (+ 2 yr. warranty) carrying case & office package for the new Treasurer, it came to $867.79 for everything. Clerk put an acknowledgment letter together for the board to sign for the Cattail Clovers 4H group for cleaning up around the town hall yard, the board signed the letter. The clerk informed the board the she was contacted by Jeremy Adams asking for the boards help, currently his business is in jeopardy by the county as someone turned him in (and he knows who it was) for having his auto junk/salvage cars on his property. Jeremy stated the county is making him remove all his cars and that is his livelihood, he is working with the county now to get some type of permit to allow this on his property, but he thought a letter of approval from the board might also help with the county. Bill talked to Jeremy also and Jeremy explained it isn’t a salvage yard, it is for demo purposes and for the competing of various parts they make. The board agreed the county has our zoning authority and if they want to write a letter for the board to sign they would consider that, but right now the board can’t act on it. Lastly the clerk informed the board that the contractors bid questionnaire sheets have been updated to fit us and they are ready for use.

**CHAIRMAN’S REPORT**- Bill updated the board with information from the ambulance board meeting. Bill stated for Cheese Days we are on standby for grader/operator for the pulling track.

**PUBLIC COMMENT- (Max 3 min. per person)** Gordon Weber had some concerns regarding closed sessions and what topics are discussed and how they are put on the agenda. Bill explained what falls under that category. Ole stated some financial negotiations fall under closed session to be kept undisclosed. Carol McKay asked what financial things would you want to keep a secret? Roger stated things that we are purchasing or entering into potential negotiations for price with. Gordon asked how does one go about finding out the election results? The board/clerk stated it’s on the town/county websites. Gordon stated not everyone has a computer, so how do I get it. Gordon asked if he could come to the clerk and get that information. Board stated yes and the county clerk will give you the same information. Gordon stated he would rather handle this locally. Rebecca Mumm stated that over the next year the school will be coming around again with information/presentations towards a referendum.

**Date & Time of Next Meeting:** Regular Board Meeting & other Meeting Dates-

June 8, 2017 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

May 16, 2016 from11-3 p.m. – **Open Book/Board of Review**

Jake moved, with a second by Ole to adjourn at 7:55p.m.

Tracy LaBlanc, Clerk