**Town of Clayton**

**Monthly Meeting Minutes**

**March 8, 2018**

Chairman Bill Vanda called the posted meeting to order at 7pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Jake Balog, Supervisor Roger Olson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Supervisor Scott Gilbertson was absent. Also Present were 2 Town Residents and 1 Non-Town Residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Jake moved, with a second by Roger to accept the February 8, 2018, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $3414.88 in the checking and $190,108.75 in the Money Market account for a total of $193,523.63. Ole moved with a second by Jake to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Jake, to approve payments of voucher #13074 to #13106, and pay the State & Federal Withholdings & WRS for a total of $19,262.21. Motion carried.

**BUSINESS**:

**\*CATHY SHIMON- DISCUSS “NEW” CLAYTON SCHOOL REFERENDUM-** Cathy handed out information on the proposed upcoming referendum to all present. This is Cathy’s 3rd time presenting a referendum to us and it continues to be the way to do business as the revenues are going down and the expenditures are going up. Since 2015 state aid has increased on average of 1% and the expenses have increased over 2%. Cathy mentioned we are in our 6th yr. of a levy override with 2 successful referendums. We have a non-recurring referendum which means it has a sunset date. Other schools have a recurring referendum which means they don’t have to come back and request a levy increase. In terms of a recurring referendum for Clayton School Cathy wouldn’t recommend that. She explained some of the cuts/actions the district has taken since the last referendum and she explained this referendum again would be for operational purposes such as educational programs, technology upgrades and building maintenance and whatever else is needed for operational costs. They continue to write grands for different things needed. Cathy explained some of the projects that the school district was able to do with the passing of the 2015 referendum. The district’s current fund balance is about $750,000 and will cover the district for about a year. If this referendum wouldn’t pass the district will be forced to use that fund balance to operate and borrow if needed. Cathy stated there are 3 options, (1) to raise the levy by referendum, (2) to consolidate, (3) to dissolve, but the end result is still paying taxes.

\***OPEN BOOK/BOR DATE SET- (APRIL 16, OB & MAY 8, BOR)** These dates were discussed at the January board meeting and the board approved these dates for the Assessor and we just needed to clarify with him again that these were still the dates. These are the 2018 dates for the Open Book and Board of Review.

**\*BOR- BOARD MEMBER TRAINING-** Tracy explained that 1-2 board members should be trained for this along with her as this is a state requirement. The DVD’s from 2017 can be used for training this year again, and Tracy has these materials in the office.

\***APPROVE CEMETERY/HALL MOWING-** Last year Gilbertson Construction did the mowing of the hall/cemetery, so the board offered it to them again this year first to see if they want to do it again. This year we will need to include mowing of the beach area also, as Don Frazier won’t be doing it this year so there will be a little more added on the cost of this. Last year the mowing of hall/cemetery together was $100 per time**.** Tracy & Bill also suggested that the garbage cans at the beach could be picked up during the mowing and bring back to the hall for disposal, thoughts were to eliminate the outside garbage can and just have one inside the shelter. Bill moved with a second by Ole to approve Gilbertson Construction to mow again this year, this is contingent on what the price per mowing will be with the beach added on. Motion carried.

**\*APPROVE APPOINTMENT TO TOWN PLANNING COMMISSION-** Clerk Tracy stated that Loren Dusek has expressed some interest in being on the town planning commission. Ole moved with a second by Jake to approve the appointment of Loren to the Town Planning Commission. Motion carried.

**DEPARTMENT REPORTS:**

**ROADMAN Report**- Jamie mentioned that he along with Roger & Bill attended a Fahrner workshop, out of it they received a lot of good information to bring back. Coming up Monarch is also putting on a workshop, and then Digger’s Hotline will also have their workshop in a few weeks. Roger would like to go to the Monarch workshop with Jamie. Jamie mentioned that the county is going to be posting their roads on Monday, and he will also be posting the town roads then too. Jamie talked to the county about the bridge in our town and we could have an inspection and see what improvements can be made to it or leave it and see what happens with the restrictions that are on it now. The board talked about and is looking into putting a culvert in this area VS repairing old bridge or putting in another new bridge. Jamie also checked into getting aid for this bridge and it would need to get down to a 15 ton bridge before it was eligible.

**CLERK’S Report**- Clerk Tracy stated there were no zoning permits this last month. Tracy informed the board on the outstanding town animal control claims, the one that is outstanding is still non-compliant after 3 letters. The Board stated then we should look into filing small claims action to collect payment, and check with Darel to see who the animal is licensed to. Tracy informed the board that she received an email from the Mumm’s for a liquor license for the Mumm Barn, so this will be coming up at the next meeting and Tracy will look into this further for more information before that next meeting.

**CHAIRMAN’S Report**- Bill updated the board with information from the last ambulance board meeting. They mentioned staffing unit 2 full time, they talked about MABAS (Mutual Aid Box Alarm System) this is mutual aid with other fire dept. entities, most depts. are signed onto this now as this is what the county is using. Bill also mentioned that the new fire truck for the village is moving forward, they are doing a lease to own option for financing. Bill updated the board on some letters that he sent to residents regarding some various issues within the town.

**PUBLIC COMMENT (MAX 3 min)-** None

**Date & Time of Next Meeting: Regular Board Meeting & other meeting dates:**

April 12, 2018 at 7:00 p.m.- with Voucher approval at 6:45 p.m.

March 21, 2011 at 7 pm – Planning Committee meeting

April 3, 2018- Spring Election

April 16, 2018- Open Book from 9-11 am.

April 24, 2018 – Town’s Annual Meeting

**Adjournment**: Jake moved, with a second by Ole to adjourn. Meeting adjourned at 8:20pm.

Tracy LaBlanc, Clerk