**Town of Clayton**

**Monthly Meeting Minutes**

**March 14, 2019**

Chairman Bill Vanda called the posted meeting to order at 7pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Jake Balog, Supervisor Roger Olson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Supervisor Scott Gilbertson was absent. Also Present were 2 Town Residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Roger to accept the February 14, 2019, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $98,095.49 in the checking and $291,985.83 in the Money Market account for a total of $390,081.32. Ole moved with a second by Scott to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Jake, to approve payments of voucher #13445 to #13467, and pay the State & Federal Withholdings & WRS for a total of $15,583.18. Motion carried.

**BUSINESS**:

**\*APPROVAL FOR 1 LOT CERTIFIED SURVEY MAY/ FOR JONATHON MEWES-** Surveyor Ed Flanum couldn’t be present but forwarded the information creating a minor sub-division for a 3 acre lot (lot 1) to be deeded to Tasha Juleff from the parcel of land Jonathon Mewes received from his dad. Ole moved with a second by Scott to approve the 1 lot sub-division certified survey map for Jonathon Mewes to Tasha Juleff. Motion carried. Bill completed/signed the necessary checklist for Ed. Clerk Tracy will see that he receives it. It was mentioned that a driveway & culvert would be needed for this, Jamie will let them know.

\***FIRE PROTECTION AGREEMENT-** Bill passed around the yearly agreement around for the board to view. Roger moved with a second by Ole to approve the fire protection agreement with the Village of Clayton Fire Dept. Motion carried. Bill & Tracy signed the agreement and Bill will take the other copies to the Village and Fire dept.

**\*DATE SET FOR TOWN CLEAN-UP DAY-** The board discussed this and depending on what dumpster service is available, Town Clean-up day will either be May 4th or May 11th from 7-noon. Jamie will work on getting a definite date by next meeting. Ole moved with a second by Jake to go with May 4th or May 11th for Town Clean-up day. Motion carried. Board agreed to publish this in the yellow paper for 2 weeks, post on website, outside in notice box and post during election day so people can see it.

**\*BOR- BOARD MEMBER TRAINING-** Tracy explained that 1-2 board members need to be trained for this along with her as this is a state requirement. Currently Bill & Tracy are trained and good till 2020, but others need to be trained to offset them. Ole agreed to do the training, so once the DVD’s for 2019 are in Tracy will let Ole know.

**DEPARTMENT REPORTS:**

**ROADMAN Report**- Jamie has been out plowing snow for the past month. Jamie was at the MSHA refresher training today all day. Jamie mentioned that he along with Roger, Jake & Bill will be attending a Fahrner workshop next week. He will also be going to the Digger’s Hotline meeting in the next week or so. Jamie mentioned that the roads are getting a little spongy already and the water is running into/over the roads in spots. A few residents have called with concerns to this already, the board made decisions on how to handle this if the materials are available. Jamie will check into this tomorrow. Jamie mentioned putting road bans/weight limit signs on this next week when the county does, so Thursday 3/21/19 those will go on.

**CLERK’S Report**- Clerk Tracy stated there were no zoning permits this last month. Tracy brought the board up to speed on the insurance for the Lake District. The annual premium for Director’s & Officer’s was paid in January and the insurance Company has been going back & forth with Tracy since then about the coverage, now the underwriters claim they can’t insure the lake D&O’s and don’t know where to even get the coverage for this, so in short the insurance carrier suggested a general liability coverage as this is what most lake districts are going with, downside to this is the annual cost is $1000-$1100 which is more than the $450 paid in January for the coverage we thought we had for the Lake District. Ole asked if the insurance sent a sheet stating coverages & premiums for the $1100 coverage? This is what we need to see to be able to move forward or not. Tracy will get this from the insurance company. Tracy also sent the board an informational email from DSPS regarding New Commercial Electrical Rules for Municipalities, which is just for awareness at this point at the building inspectors request. At the request of the WTA Tracy also handed out information from the WTA in regards to Governor Evers proposed 2 yr. state funding plan through his budget proposal just for information purposes. Tracy also informed the board that CTY Rd D from town hall to Hwy 8 will be/or is proposed to be ground and repaved this year. ☺

**CHAIRMAN’S Report**- Bill mentioned that a mailbox was taken down in the last storm, so we need to follow up on that. Bill stated Debbie has a question regarding collecting personal property taxes, that she would like the boards input on. After some discussion on this the board recommended contacting the WTA about a collection process, and send the landowner a letter that they are delinquent on their personal property taxes as well as there is liability to the landowner as well. Bill updated the board on information from the WTA meeting he went to in February.

**PUBLIC COMMENT (MAX 3 min)-** None

**Date & Time of Next Meeting: Regular Board Meeting & other meeting dates:**

April 11, 2019 at 7:00 p.m.- with Voucher approval at 6:45 p.m.

April 2, 2019- Spring Election

April 11, 2019- Open Book from 9-11 am.

April 23, 2018 – BOR from 10-Noon

April 23, 2019- Towns Annual Meeting at 7:00pm.

March 20, 2019 at 7pm- Town Planning Committee Meeting

**Adjournment**: Ole moved, with a second by Scott to adjourn. Meeting adjourned at 7:55pm.

Tracy LaBlanc, Clerk