**Town of Clayton**

**Monthly Meeting Minutes**

**March 10, 2016**

Chairman Odell Olson called the posted meeting to order at 7pm. Also present were Supervisor Bill Vanda, Supervisor Roger Olson, Supervisor Tom Nonemacher, Supervisor Rod Mangelsen, Treasurer Jane Leschisin, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Also Present were 9 Town Residents and 4 Non-Town Residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Bill moved, with a second by Tom to accept the February 11, 2016, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $13,615.41 in the checking and $285,170.42 in the Money Market account for a total of $298,785.83. Roger moved, with a second by Tom to accept the treasurer’s report as presented. Motion carried.

**Bill Payment** – Roger moved, with a second by Tom, to approve payment of voucher #12324 to #12355, and pay the State & Federal Withholdings & WRS for a total of $67,815.02. Motion carried.

**Public Comment** – A resident asked if the Mumm’s rezoning project could be listened to first before any public comment is made. The board agreed to this and will allow comments while this is being discussed.

\***MUMM’S REZONING PROJECT**- Rebecca Mumm was here to present to the board the future plans for The Mumm Barn Event & Wedding Venue. Rebecca explained their upcoming project would include moving their barn 200ft from where it is currently located to make it more appeasing to their clients. Neighboring residents questioned why they want to move it? Rebecca explained that they have animals in an attached building and they would like to keep that separate from the venue and it would look more appeasing if it was moved to the bottom of the corn field in its own location, as they have the possibility of adding more wetlands. Neighboring residents questioned why they weren’t notified about this project prior to now? Rebecca explained that she has been working on this for months with the towns planning committee as well as the county zoning office, and it’s the county that sends out the notices/letters to the neighbors that are directly impacted by this change within the 300ft. required, she was unaware of who the county notified and who they didn’t. Neighboring residents are concerned about how the noise, traffic, safety & security will affect their neighborhood if this is approved. Rebecca stated she is following all the necessary guidelines and steps that are involved with this type of project, and in the project proposal itself everything is listed according to these guidelines. After further continued resident question/discussion on this project, and considering all concerns addressed, Bill moved, with a second by Roger to accept the Town Planning Committee’s recommendation to send the rezoning project for the Mumm Barn Event & Wedding Venue to the County for approval. Board voted 4- Yes (Bill, Roger, Rod, Odell) & 1- No (Tom) Tracy brought up that the county needs a letter of approval signed by the board for the Mumm’s proposed project, prior to the public hearing on this proposed project next week. 4- board members signed it (Bill, Roger, Rod, Odell) & 1- board member did not sign it (Tom). A copy was given to Rebecca.

\***SURVEYOR CARL HETFELD-3 LOT SUBDIVISION-JESSE HAUG**- after some discussion on this, it was mentioned that the sanitary end will also need to be discussed with the Village as they handle that end of things. The board signed the needed checklist. Rod moved with a second by Roger to approve the certified survey map for lot 5 of the assessors plat, sub-dividing 1 lot into 3. Motion carried.

\***ED GULLICKSON-CO-OPING SERVICES**- Ed talked to the board about co-oping roadman services and equipment between neighboring townships. Ed explained the benefits of town roadman working together, exchanging labor and equipment to cut costs for the townships. Roger asked if there was any written cooperative agreement that addresses liability/workers compensation? Ed explained that each towns liability insurance covers their own worker(s). Roger, Bill & Rod suggested having something in writing like a mutual aid agreement stating each town is liable for their own, so in the event something happens it is clear who covers what. Ed agreed saying something could be put together regarding this, the WTA might also have something regarding this that can be used. Bill will look at the fire dept. mutual aid agreement and see if there is anything like that in theirs. Rod/Roger suggested having Jamie keep track of his hours when he helps out another township, so equal trade is returned, and by doing so this will also justify for his whereabouts when not in our township working. The board is in agreeance with this service, but would like an agreement. Rod suggested tabling this for now until an agreement is made up. Ed will look into a mutual agreement, and talk to the other towns also. Ed also informed the board that the town of Garfield is purchasing a new dump truck and their old truck is going to become available and he is offering it to the town of Clayton first and if the board is interested in purchasing it, he would like to know within a couple months either way, as there are others waiting in line to purchase it.

\***DISCUSS DRIVEWAY ORDINANCES**- Bill moved, with a second by Roger to table this until next meeting, so all the board has a chance to review it. Tracy will email a copy of Garfield’s ordinance to all the board. Motion carried.

\***REVIEW TOWNS CURRENT SNOW & ICE CONTROL POLICY**- Rod moved, with a second by Bill to table this until next meeting, so the board has time to review the new policy Roger drafted. Motion carried.

\***CEMETERY/HALL MOWING**- Tracy let he board know that Wally Miller won’t be mowing the lawns this year, so we need to find someone to do it. Bill said, he would do it unless someone else wants to. Tom moved, with a second by Rod to hire Bill Vanda to mow the town hall/cemetery lawns for the 2016 mowing season at the current rate. Bill abstained from voting. Motion carried with 4 yes’s.

\***CLEAN-UP DAY PLANS**- Jamie has clean-up day set for May 7, 2016 from 7am-1pm. Prices are the same as last year. Rod moved, with a second by Tom to approve the cleanup day date.

\***PLANNING COMMITTEE UPDATE/MEMBERS**- Rod updated the board on what took place at the last planning committee meeting. Rod moved, with a second by Roger to nominate Tom Nonemacher as a new member of the planning committee. Motion carried.

**DEPARTMENT REPORTS:**

**ROADMAN Report**- Jamie has been giving the board weekly emails to let them know what he will be doing for the week. Jamie also suggested taking the road tour in the next week or so, to get things started for this years roadwork. Road tour was set for Wed. March 16th @10:00am. The status of the new truck-it’s now at Universal getting the attachments put on it.

**CLERK’S Report**- Tracy let the board know that the past Assessor didn’t file the necessary forms for the town the last 2 years. Tracy called Meyer’s truck repair about sales tax they charged in the past few years that they shouldn’t of and we now have a credit of $786.46. Tracy let the board know we have received the disaster aid that she applied for last year and it totals $26,365.74. The dog licensing issue we currently have going on, there has been no response back from resident on this matter, so now the county says the DA needs to get involved, the board agreed to send the DA a letter. The board wants to proceed with the loan for the balance of the new 1-ton truck, even if it is possible it is short term loan. The board signed a letter giving the chairman and clerk approval to sign documents on the town’s behalf, even though they already have that authority.

**Date & Time of Next Meeting: (Regular Board Meeting)**

* April 14, 2016 at 7:00 p.m.- with Voucher approval at 6:45 p.m.

 **Other Upcoming Meeting & Event Dates to Remember:**

* March 16, 2016 at 7 pm – Planning Committee meeting
* April 5, 2016- Spring ELECTION
* April 19, 2016 at 7:00 p.m.- Town’s ANNUAL MEETING

**Adjournment**: Roger moved, with a second by Tom to adjourn. Meeting adjourned at 8:50pm.

Tracy LaBlanc, Clerk