**Town of Clayton**

**Monthly Meeting Minutes**

**June 14, 2018**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Roger Olson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Supervisor Jake Balog was absent. Also Present were 2 Town Residents and 1 Non-resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Scott to approve the May 10, 2018, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $1086.35 in the checking and $344,024.39 in the Money Market account for a total of $345,110.74. Ole moved, with a second by Roger to approve the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Roger, to approve payment of voucher #13170 to #13196, and pay the State & Federal Withholdings & WRS for a total of $12,699.51. Motion carried.

**BUSINESS:**

\***APPROVE LIQUOR LICENSE FOR LAKE MAGNOR & RICHARDSON SPORTSMAN CLUB**- Clerk Tracy explained that the liquor license for Lake Magnor will need to be amended after the lessee is approved for their own beer & wine licenses. Tracy also explained that the Class B Reserve license that Lake Magnor currently holds will stay with them as they paid for that and they want to keep it and it is non-transferable to another premises. Ole moved, with a second by Roger to approve the liquor licenses for Lake Magnor & Richardson Sportsman Club. Motion carried.

\***APPROVE OPERATORS LICENSES FOR LAKE MAGNOR & RICHARDSON’S SPORTSMAN CLUB-** Clerk Tracy read the lists to the board for approval. Ole moved with a second by Roger to approve the operator’s license list as presented to the board for Lake Magnor & Richardson Sportsman Club. Motion carried.

\***APPROVE CIGARETTE LICENSE FOR LAKE MAGNOR**- Ole moved, with a second by Scott to approve the cigarette license for Lake Magnor Inc. Motion carried.

**\*SET CLASS C WINE LICENSE FEE-**  Clerk Tracy explained that the max amount that can be set is $100. After some board discussion on this, Roger moved with a second by Ole to set the **Class C wine** license fee at $75.00. Motion carried.

**DEPARTMENT REPORTS**:

**ROADMAN’S REPORT-\_** Jamie put together a list of culverts that need to be purchased, he has 11 different culverts that he is looking to replace this year. After board discussion on this, Ole moved with a second by Scott to approve the purchase of the culverts/ends/bands listed. Motion carried. Jamie is looking to start putting culverts in next week weather permitting. Jamie has graded all gravel roads, some have been done twice. Speed limit signs have been put up on 40th. Jamie has started mowing 1 pass on ditches, he has been having some trouble again with the back mower, same issues as before. Jamie likes the job the Kuhn mower does but don’t think this mower is worthy to keep fixing at this expense for it not to last/hold up. He contacted Kuhn and other different mower companies to see what is out there to use for mowing ditches and he showed the board what info he received along with prices. After some discussion on this the board suggested to keep mowing with the long arm to get things mowed 1 time, and do more research on different mowers and go from there. Jamie mentioned he has the bridge report back now. He has also checked on the security cameras and will get those ordered.

 **SUMMER ROADWORK/ADVERTISE FOR BIDS/OPEN SEALED BIDS/DISCUSS AWARDING BID-** We advertised for bids for crack filling/sealing on various roads. We received 1 bid from Fahrner for this and the Fahrner Rep was present at the meeting. Clerk Tracy opened the sealed bids and passed to the board for review. After board review/discussion on the bid presented Ole moved with a second by Roger to approve the crack filling/sealing bid for the various roads to Fahrner for $49,202.00. Motion carried. Bill opened the bid to redo the scrub seal on 20th to 105th that was done last year, the bid was for $2400.00 with the town paying 1/2 and Fahrner paying 1/2. Roger moved with a second by Scott to accept the bid for the scrub seal redo on 20th to 105th. Motion carried. Also a bid was presented to do a GSB-88 surface treatment on 105th from 63 to town line, after discussion on this Ole moved with a second by Roger to accept the bid to do the GSB-88 surface treatment on 105th from 63 to town line for $7540.00. Motion carried. Bill then signed the bids contracts.

**CLERK’S Report**- Clerk Tracy informed the board about another animal control call, and she gave the board members a copy of that report. Tracy also stated there weren’t any Land Use permits issued this last month.

**CHAIRMAN’S REPORT-** Bill updated the board on the village meeting and the ambulance meeting.

**PUBLIC COMMENT- (Max-3 Min )** None

**Date & Time of Next Meeting:** Regular Board Meeting & other meeting dates:

\*July 12, 2018 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

**ADJOURNMENT**:

Scott moved, with a second by Roger to adjourn the meeting at 8:10p.m.

Tracy LaBlanc, Clerk