**Town of Clayton**

**Monthly Meeting Minutes**

**July 14, 2016**

Chairman Odell Olson called the posted meeting to order at 7:00 pm. Also present were Supervisor Bill Vanda, Supervisor Jake Balog, Supervisor Scott Gilbertson, Treasurer Jane Leschisin, Clerk Tracy LaBlanc, Roadman Jamie Wood. Supervisor Rod Mangelsen absent/resigned. Also present were 6 residents and 1 non-resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Bill moved, with a second by Scott to approve the June 9th, 2016, regular meeting minutes and July 30th 2016 Special Meeting Minutes. Motion carried.

**Treasurer’s report**- shows a balance of $3976.34 in the checking and $212,486.04 in the Money Market account for a total of $216,462.38. Scott moved, with a second by Jake to accept the Treasurer’s report. Motion carried.

**Bill Payment** – Jake moved, with a second by Bill, to approve payment of voucher #12446 to #12472, and pay the State & Federal Withholdings & WRS for a total of $36,580.17. Motion carried.

\***COMMERCIAL UPDATE TO PARCEL-MIKE & REBECCA MUMM**-

Bill moved with a second by Scott to approve/accept the petition to change the commercial zoning district in the SW corner of their property to only include 4 acres around their existing barn for the towns new zoning district map effective September 15, 2016. Motion carried. The board signed the petition to change the commercial zoning for their business.

\***ANIMAL HUMANE OFFICER/ANIMAL CONTROL-DAREL HALL**- Darel Hall was here and discussed with the board the services he provides regarding animal control. He’s an independent contractor. His charges are on a per call basis at $20/hr. **+** mileage (@the Fed. Rate) per call, no retainer fees. He has a $2 million liability policy which costs $800/yr. and is split between all the municipalities involved, which currently is about $89/yr. and all contracted parties receive a certificate stating he is liable not them. For Polk County Arnell is the drop off for animal control. Expense occurred can be billed to the animals owner. The board will review Darel’s contract and let him know their decision next month.

\***REVIEW/APPROVE UPDATED DRIVEWAY ORDINANCE**- Bill moved with a second by Scott to discard the current Driveway Ordinance 2005-1 and approve the Amended Driveway Ordinance 2016-1 which was updated for the Town of Clayton by Attorney Terry Dunst. Motion carried. Clerk Tracy will get this amended ordinance published as a class 1 notice.

**\*REVIEW/APPROVE EMPLOYEE HANDBOOK**- This was tabled till next meeting to allow the board more time to review it.

\***TOWN PROPERTY REVIEW**- Bill mentioned there has been a complaint come in for the beach area regarding feces from the geese. Jamie mentioned that the DNR does have some device to maybe detour the geese. Bill suggested calling the DNR and checking into this device, and then look into possible raking the beach area. Odell mentioned that the Stansbury’s contacted him about the town’s land adjoining their land by the lake, stating they are interested in buying that from the town if the town will sell it. The board will need to look into this more before making any decisions.

**DEPARTMENT REPORTS:**

**ROADMAN REPORT/SUMMER ROAD WORK UPDATES**- Jamie finished 1 pass of mowing ditches. He has been out doing some shouldering where needed, has also been out with the patching buggy again filling potholes and has done more grader patching on 25th,95th,50th, & 90th. He has been grading roads when applicable. Jamie has also been working with the county to get 50/50 Culvert Aid for the culvert on 95th & 50th, in order to get the 50/50 aid, the county has to do the work. Jamie explained to the board the “estimated” cost involved for this project and after some discussion on this the board decided to go ahead with this, but they would like to see a cost quote with closer numbers for exact cost VS estimated if possible. Odell signed the Culvert Aid application to get it in by the August 1st deadline.

**CLERK’S REPORT**- Tracy asked the board what they wanted to do about LP this year? We still have a remaining credit of $615 from 2 yrs. ago. We don’t qualify for a summer fill as we are over 50% in the tank. The board agreed to hold off purchasing LP for this year, and just go with the 70% currently in tank and the remaining credit and see where that goes.

\***SUPERVISOR RESIGNATION**- Supervisor Rod Mangelsen turned in his resignation letter on June 19. Bill moved with a second by Jake to accept Rod’s resignation. Motion carried.

\***NOMINATE/APPOINT TOWN SUPERVISOR- FOR VACANT BOARD SEAT**- Bill mentioned appointing the next highest voted candidate from the April ballot to fill this open seat until the next April election. Roger Olson was the next highest voted candidate. Roger accepted the remaining term. Bill moved with a second by Jake to appoint Roger Olson to fill the vacant supervisor seat for the remainder of its term. Motion carried. Welcome aboard Roger!!

\***APPOINT BOARD MEMBER TO PLANNING COMMISION**- Due to Rod’s resignation, the board needs to fill his board position on the Planning Commission with another current board member. Jake moved with a second by Scott to appoint Bill Vanda to fill the open board seat on the Planning Commission. Motion carried.

**PUBLIC COMMENT- (MAX 5 MIN. COMMENT/NOT DISCUSSION PER PERSON-1TIME)-** None

\***Closed Session per Wis. Statute 19.85 (1)(c) personnel issues**- Bill moved with a second by Scott to adjourn from regular meeting and go into closed session at 7:40pm. Roll call going into closed session was Odell-yes, Bill-yes, Jake-yes, Scott-yes, Roger-yes.

After closed session discussion, Bill moved with a second by Jake to reconvene into open session and accept the closed session discussion. Motion carried.

Roll call coming out of closed session was Odell-yes, Bill-yes, Jake-yes, Scott-yes, Roger-yes.

**Date & Time of Next Meeting:** Regular Board Meeting & other meeting dates:

August 11, 2016 at 7:00 p.m.- Regular Monthly Meeting- with Voucher Approval at 6:45 p.m.

August 9, 2016- **PARTISAN PRIMARY ELECTION**

**ADJOURNMENT:**

Bill moved, with a second by Odell to adjourn at 8:55p.m.

Tracy LaBlanc, Clerk