**Town of Clayton**

**Monthly Meeting Minutes**

**July 13, 2023**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present were Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Paul Ladwig, Clerk Tracy LaBlanc, Treasurer Debbie Elmer, and Roadman Jamie Wood. Supervisor Roger Olson was absent. Also present was 1 Town resident and 4 Non-Residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Paul to approve the June 8, 2023, regular Town Board meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $3460.23 in the checking and $564,865.36 in the Money Market account for a total of $568,325.59, in a separate account is the ARPA funds of $102,832.33 bringing the total funds held to $671,157.92. Scott moved, with a second by Ole to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Paul., to approve payment of voucher #14929 to #14953, and pay the State & Federal Withholdings & WRS for a total of $44,581.04. Motion carried.

**BUSINESS:**

**\*DISCUSSION/ACTION ON REZONE ON 11TH ST. DEADEND- RESIDENT MIKE BLAKE-** The Board reviewed the certified survey map andper countyno rezone is needed for this property. Owner Mike Blake was here to update the board on his project so the board is aware of what is going on and when. Mike is aware of all the permits needed for this project and will get those as needed. Jamie gave Mike the driveway permit application and Mike will work with Jamie to get the driveway permit completed.

**\*DISCUSSION/ACTION ON 806 MAGNOR LAKE LANE (KNOPS) PROPERTY-** Jessica handed out to the board a survey map and pictures of current dwelling on property and is asking for a reduced road setback of 61ft to the centerline of Manor Lake Lane for property located at 806 Magnor Lake Lane. Ole pointed out to the residents that the camper that is currently on the property is in road ROW and can’t be there. After review and discussion of reduced setback Ole moved with a second by Scott to grant the 2ft setback (reducing it to 61ft) as presented by Jessica. Motion carried. Bill signed the necessary paperwork for the approved setback.

**85TH AVE CULVERT PROTECTION PROJECT- KARSTEN PETERSON (POLK COUNTY LWRD)-** This is postponed till the August meeting.

**DEPARTMENT REPORTS:**

**ROADMAN REPORT/SUMMER ROAD WORK UPDATES**- Jamie gave the board his monthly report. The 1st pass of mowing is completed. Paving of County Line Rd from 60th Ave to 65th Ave (termini) LRIP project has been completed, just needs to be shouldered yet that should be within the next week or so. The 90 loads of gravel allocated for various gravel roads has been completed. A couple culverts were installed as well, still have more to install this year. Jamie let the board know he has been having some issues with beavers again. Jamie is working on putting a blade order together for winter plowing. Jamie presented a couple options to the board for a wet saw for cutting blacktop for culvert replacement. The board reviewed the couple options and asked Jamie to research a little more and bring it to the next meeting.

**CLERK’S REPORT**-

 Tracy stated there were a few Land Use Permits issued this past month. Clerk let the board know when the next WTA mtg was. Next month Clerk will have the contract LP gas prices. Clerk had nothing else to report this month.

**CHAIRMAN’S REPORT-** Bill went over the fire runs for the last month, stating there were 14 runs total (13 fire, and 1 medical) Bill let the board know the fire dept has some training and different fundraising events coming up.

**PUBLIC COMMENT- (MAX 3 MIN.)-** None

**Date & Time of Next Meeting:** Regular Board Meeting & other meeting dates:

August 10, 2023 at 7:00 p.m.- Regular Monthly Meeting- with Voucher Approval at 6:45 p.m.

**ADJOURNMENT:**

Ole moved, with a second by Paul to adjourn at 7:45p.m.

Tracy LaBlanc, Clerk