**Town of Clayton**

**Monthly Meeting Minutes**

**January 9, 2020**

Chairman Bill Vanda called the posted meeting to order at 7:04pm. after the Town Caucus. Also present were, Supervisor Roger Olson, Supervisor Jake Balog, Treasurer Debbie Elmer, Clerk Tracy LaBlanc and Roadman Jamie Wood. Supervisor Arling “Ole” Olson & Supervisor Scott Gilbertson were absent. Also Present were 3 town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Roger moved, with a second by Jake to approve the December 12, 2019, regular meeting minutes and the December 10, 2019 Special Meeting Minutes. Motion carried.

**Treasurer’s report**- shows a balance of $2,310.20 in the checking and $259,339.01 in the Money Market account for a total of $261,649.21. Jake moved, with a second by Roger to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Roger moved, with a second by Jake to approve payment of voucher #13724 to #13753, (voiding check#13736) and pay State & Federal Withholdings & WRS for a total of $253,050.38. Motion carried.

**BUSINESS:**

**DEPARTMENT REPORTS:**

**ROADMAN Report**- Jamie gave his monthly report to the board. He has been busy attending to the freezing rain and plowing snow. He has taken the grader out to wing back areas where the snow banks are close to road. He also helped to complete the needed FEMA paperwork for the July storm reimbursement.

**CLERK’S Report-**

Clerk Tracy stated there were no land use permits this past month. Clerk Tracy let the board know the Assessor has sent the dates that he is looking at for us for Open Book & BOR so far the dates don’t work on our end, so Clerk Tracy will look into other possible dates and let the assessor know of those dates. Clerk Tracy informed the board that Dan Thole our auditor has decided to retire as of Jan. 1st 2020 and we will be getting someone new to take his place. We wish Dan all the best on his well deserved retirement!! Brock Geyen from CLA has reached out to Tracy with the audit agreement that needs to be signed to do the 2019 audit. Bill/Tracy signed that agreement.

**CHAIRMAN’S Report-** Bill brought up that Jamie had asked if it was possible to get a roll tool box for the shop, so tools can be easily accessed when working on equipment. Jake moved with a second by Roger to approve the purchase of a roll tool box. Motion carried.

**PUBLIC COMMENT- (max 3 min) –** Lee Elmer shared a humorous story, an OYJ (out of your jurisdiction report) he gave the board an awareness update on some of the potholes in Minnesota. ☺

**Adjournment-**  Roger moved, with a second by Jake to adjourn at 7:28pm. Motion carried.

**Date & Time of Next Meeting:** Regular Board Meeting

February 13, 2020 at 7pm. – Voucher Approval at 6:45pm.

February 18, 2020- Spring Primary Election

Tracy LaBlanc, Clerk