**Town of Clayton**

**Monthly Meeting Minutes**

**January 13, 2022**

Chairman Bill Vanda called the posted meeting to order at 7:04pm. after the Town Caucus. Also present were, Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Roger Olson, Supervisor Jake Balog, Clerk Tracy LaBlanc and Roadman Jamie Wood. Treasurer Debbie Elmer was absent. Also Present was1 town resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Scott to approve the December 9, 2021, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $19,007.97 in the checking and $324,780.20 in the Money Market account for a total of $343,788.17, in a separate account there is the ARPA funds of $51,364.69 bringing all the town funds held to $395,152.86. Ole moved, with a second by Roger to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Jake to approve payment of voucher #14404 to #14436, and pay State & Federal Withholdings & WRS for a total of $283,358.76. Motion carried.

**BUSINESS:**

**PASER REPORT- ROGER OLSON-** Roger did the road ratings for the town again this year and presented to the board a power point presentation of all the town roads and how they are rated and why. Roger has also entered the current ratings into the WISLR system. Roger took photos of the roads and showed the board what is currently happening with them. Roger pointed out some of the past various road projects and methods used and stated some methods are better than others according to the procedures used and who did the projects and how long they have been completed. The power point is a great tool for the board to determine which future road projects need to be done, as the actual road tours don’t give this much detail. The board is very impressed with Roger’s 2021 Paser Ratings report and it has been a useful tool to have a board member involved in this process. Board suggested using this power point in place of the road tours.

**\*OPEN DISCUSSION ON FUTURE PURCHASE OF DUMP TRUCK-**  Some board discussion was had on this, board agreed that some spec sheets need to be put together and start from there. Jamie would like to see/keep the underbody plow option and rear wing.

\***DISCUSS/ADOPT ORDINANCE #1-2022- COMMERCIAL ELECTRICAL CODE & COMMERCIAL ELECTIRCAL PERMIT FEES-** This was tabled at the December board meeting to give the board a chance to look it over and have good discussion at the next meeting before making a decision on it. Scott stated this would be a convenient service for our residents that needed commercial inspections as the state is slow at responding if at all. Ole moved with a second by Roger to adopt Ordinance #1- 2022Commercial Electrical Code and Commercial Electrical Permit Fees as presented. Motion carried. The board signed the ordinance. Clerk Tracy will work with Ben Campbell the Building Inspector to finalize this.

**DEPARTMENT REPORTS:**

**ROADMAN Report**- Jamie gave his monthly report to the board. Jamie has been plowing/sanding roads when needed. Jamie had a conversation with the resident plowing across the road on 105th. that issue has been resolved.

**CLERK’S Report-**

Clerk Tracy stated there was 1 land use permit this past month. Tracy let the board know the Assessor has sent the dates that he is looking at for us for Open Book & BOR the dates chosen work on our end, so those dates are set for 2022. After last meeting the clerk resubmitted the substitute/change 2022-2021 LRIP project for 15th St. from 60th Ave to 15th St. Termini (dead end) now we wait to see if it is accepted, then we can proceed with bids.

**CHAIRMAN’S Report-** Bill briefly updated on the Fire dept. calls for December. Bill stated the fire dept. is making a change for 2022 and they are going to contract out their fire inspections due to manpower shortage to do them. Bill let the board know he will be gone next month.

**PUBLIC COMMENT- (max 3 min) – None**

**Adjournment-**  Ole moved, with a second by Scott to adjourn at 8:25pm. Motion carried.

**Date & Time of Next Meeting:** Regular Board Meeting

February 10, 2022 at 7pm. – Voucher Approval at 6:45pm.

February 15, 2022- Spring Primary Election- **Only for Clear Lake School District residents**

Tracy LaBlanc, Clerk