**Town of Clayton**

**Monthly Meeting Minutes**

**December 8, 2016**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present Supervisor Roger Olson, Supervisor Jake Balog, Supervisor Scott Gilbertson, Supervisor Tom Nonemacher, Treasurer Jane Leschisin, Clerk Tracy LaBlanc, Roadman Jamie Wood. Also Present were 3 town residents and 2 non-town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Jake moved, with a second by Tom to approve the November 10, 2016, regular meeting minutes with Public Budget Hearing & Special Town meeting. Motion carried.

**Treasurer’s report**- shows a balance of $31,899.47 in the checking and $142,606.43 in the Money Market account for a total of $174,505.90. Scott moved, with a second by Roger to approve the Treasurer’s report. Motion carried.

**Bill Payment** – Scott moved, with a second by Tom to approve payment of voucher #12592 to #12617, and pay the State & Federal Withholdings & WRS for a total of $20,853.11. Motion carried.

**Business:**

\***DISCUSS PLANS FOR CTY. RD. D-CRAIG MORIAK/HWY COMMISSIONER-** Polk County Highway Commissioner Moe Norby updated those present on the future plans for Cty. Rd. D. The plan in 2018, for the 9.16 miles of road, they will pulverize/pave 5.25 miles starting at Hwy 63 going to the west, adding rock and a 3” mat and at the large culverts they will be extending the guard rails and safety ends will be put on those on each corner. In 2019 the remainder of the road will be completed all the way to JJ. There are still 6-8 more culverts to install on D going towards JJ yet that they didn’t get to this year. Scott asked if they will be doing anything with the intersections? Moe said, they will not be, but if the town wants to pave back to right of way at intersections while they are there they will do that, the cost to do so last year was $1200 per intersection to pave. Otherwise they will go back just far enough to match. Scott asked about re-engineering the curve (tangent) intersections. Moe explained that’s at the town level not the county level and if the town decides to do something with those, he recommended getting an engineer to help with that as some are open enough and could come into the middle and there would most likely be some land acquisitions/swaps involved depending on who owns what. Moe said, once D is completed it will cost about 1.4 million. Scott/Roger asked is there is any possibility to put a wedge on D in the wheel ruts until the other work starts? Moe will put this on the list for next year for spring wedging. They will continue to post D in the spring to help save the road from the heavy truck traffic.

**\*AMEND UDC ORDINANCE #2011-1/ADOPT ARTICLE 2-**  Jim Price answered some question that came up last month. Jim also explained there is no additional cost with this, the ones that use it will pay for it, but it is a benefit to the tax payers to keep it local VS dealing with the state. The adding of Article 2 for commercial building/fire codes to the current UDC can be removed in the same manner as it was added if need be. Roger moved with a second by Jake to amend the current UDC ordinance #2011-1 and adopt the revised UDC Ordinance adding Article 2 for commercial building and fire codes. Motion carried. After adoption/publication of the ordinance revision, the Chairman/Clerk will need to sign the Application for Commercial Building Delegating Municipal Authority and send it along with a copy of the ordinance to the state for final approval.

**\*CAUCUS DATE SET-JANUARY 12, 2017-** Caucus date is set for January 12, 2017 at 7:00pm with Town Board meeting to follow.

**\*DISCUSS/ADOPT RESOLUTION NO. 3-2016- POSTING LOCATION FOR PUBLIC NOTIFICATION-** Bill explained this new legal method of posting for all clerks was created when the Wisconsin Act 79 was created/passed in 2015, it was addressed back at that time and was decided to wait and see how well it worked for others. After some discussion on this, Roger moved with a second by Jake to adopt resolution no. 3-2016 allowing the public notifications to be posted in 1 physical place and on the town website and as an extra the board asked the clerk to email Lake Magnor and ask them if they would post the notices if they were emailed to them each month.

\***2016 ROADWORK PROJECT COST BREAKDOWNS**- Clerk Tracy put together a list and gave it to the board along with a map of all the 2016 roadwork project locations and then explained each roadwork project cost breakdown.

**DEPARTMENT REPORTS:**

**ROADMAN’S Report-** Jamie has been mowing & brushing and will continue to do so as long as weather permits. Jamie has been busy getting quotes for the upcoming 2017 road projects. Winter plowing has started so he has been out doing that as well. Jamie informed the board on the truck DOT inspection requirements, the town is exempt from these inspections according to the state patrol, so it is up to the board if they want it done or not. The board would like the insurance companies take on this for liability reasons. Jamie is looking at some time off and needs a backup driver, most of the PT he has all have full-time jobs, so they aren’t available now. Board agreed to place an ad in the paper for a PT plow driver/roadman.

**CLERK’S Report**- Not much to report other than the TRI/LRIP projects reimbursement has arrived to the total of $15,875.87, which brings the cost of those projects down. Tracy also went to the County and helped 2 of the 3 days with the November election recount process. Property taxes will be coming out soon.

**CHAIRMAN’S Report-** Bill updated the board on the discussion from the ambulance board meeting, stating the municipal service will remain at $13 per capita. Amery did purchase another ambulance and their 2017 budget was approved. Bill has been working on the emergency mitigation paperwork for the county and he would like the rest of the board to look it over also in case of any other areas of concern. Bill let the board know he will be gone for the March board meeting. Bill explained there was a planning committee meeting on Nov. 16th and not enough members attended so the meeting was rescheduled for March 22nd and the planning committee is looking for members to join.

**PUBLIC COMMENT-(MAX 3 MIN per person)** - NONE

**ADJOURNMENT:** Roger moved, with a second by Tom to adjourn at 8:35pm. Motion carried.

**Date & Time of Next Meeting:**

January 12, 2017 at 7:00 p.m.- TOWN CAUCUS with Regular Monthly Board Meeting to follow- with Voucher Approval at 6:45 p.m.

Tracy LaBlanc, Clerk