**Town of Clayton**

**Monthly Meeting Minutes**

**December 14, 2023**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Roger Olson, Supervisor Paul Ladwig. Treasurer Debbie Elmer, Clerk Tracy LaBlanc. Roadman Jamie Wood was absent. Also Present were 2 town residents and 1 non-resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Paul moved, with a second by Ole to approve the November 9, 2023, regular meeting minutes with Public Budget Hearing & Special Town meeting. Motion carried.

of $102,858.25 bringing all town funds held to $657,071.70. Ole moved, with a second by Scott o approve the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Roger to approve payment of voucher #15065 to #15093 and pay the State & Federal Withholdings & WRS for a total of $36,966.16. Motion

**Treasurer’s report**- shows a balance of $26,404.76 in the checking and $527,808.69 in the Money Market account for a total of $554,213.45, in a separate account there is the ARPA funds carried.

**Business:**

**\*85TH AVE CULVERT PROTECTION PROJECT- KARSTEN PETERSON (POLK COUNTY LWRD)-** Karsten was here to discuss and go over the finalization for the project and to get the necessary forms/contracts completed to move forward with it in the spring to early summer, the only change to the town is the cost share rate for the project initially it was 30% cost share to the town and now in looking further into the project criteria the town is required to pay 50% cost share due to the grant funding. Ole moved with a second by Paul to approve Addendum 1 to Cost-Share Contract LWRD 23-201 approving the town to pay $3122.75 towards the project. Motion carried. Bill signed the necessary contracts and Clerk Tracy notarized it all for Karsten.

**\*CAUCUS DATE SET-JANUARY 11, 2024-**  By unanimous vote the board approved the Caucus date set for January 11, 2024 at 7:00pm with Town Board meeting to follow. Motion carried.

**\*APPROVE ELECTION INSPECTORS LIST FOR TERM 2024-2025-** Clerk Tracy presented the list of Election Inspectors for the 2024-2025 term to the board for approval. Scott moved with a second by Ole to approve the list of Election Inspectors for the 2024-2025 term as presented by the Clerk. Motion carried. Pul abstained.

\***DISCUSSION/ACTION ON FUTURE ROADWORK PLANS-** Jamie presented a list for Bill to bring to the board for discussion/action on, Bill went over the various roads and Roger’s list according to the Paser ratings compared to that list. The board tentatively accepted the list of roads presented.

**DEPARTMENT REPORTS:**

**ROADMAN’S Report-** Jamie was absent due to a prior commitment tonight, so Bill addressed the board with Jamie’s report. The board was given a copy of Jamie’s monthly report. Due to this exceptional/above average weather we are still able to keep cutting ditches back with mower, however the mower needs some fixing again along with the JD tractor, after hearing the issues with the tractor, Scott moved with a second by Ole to get the JD tractor fixed asap. Motion carried. Bill mentioned to the board that there is a resident that damaged a road (didn’t report it) and it took a lot of repair to fix it, so Jamie kept track of the cost for labor, equipment & materials to fix it and put an invoice together if the board wants to send the bill to the resident for reimbursement of the repairs. Paul moved with a second by Ole to send the invoice for the repairs to the resident as that is what we have done in the past. Motion carried. Bill gave an update on the new dump truck letting the board know the chassis was built yesterday and should be sent to Eau Claire hopefully by end of month, then it will be put on the waiting list for the equipment to be installed and there is no estimated time for this at this point. Some options were given on paying for just the chassis ahead of the full build or do we want to wait till it’s all done? Board will wait to see what the options are once the chassis arrives in Eau Claire and the chassis invoice is presented.

**CLERK’S Report**- Been a busy month Clerk Tracy completed and turned in property taxes to the county on Dec 1st so the Property taxes will be coming out soon. Merry Christmas!! Tracy completed and turned in the big map for transportation Aid with all the 2023 road projects on it, the total for all 2023 road work was $147,265.12. Tracy is already working on 2024 election stuff.

Tracy mentioned there were no new land use permits this month.

**CHAIRMAN’S Report-** Bill went over the runs for the last month stating there were 13 total runs (4 fire/medical, 8 medical, 1 fire, 0 Mabas) Bill also updated the board on some other events that went on the past month and some upcoming events. Bill also let the board know he reached out to Walters Buildings in the Amery office about a cold storage building and he went over the specs and pricing just to get an idea of what’s out there for options, Bill will continue to look into other options as well.

**PUBLIC COMMENT-(MAX 3 MIN)** – Lee Elmer has a couple concerns he addressed to the board.

**Date & Time of Next Meeting:**

January 11, 2024 at 7:00 p.m.- TOWN CAUCUS with Regular Monthly Board Meeting to follow- with Voucher Approval at 6:45 p.m.

**ADJOURNMENT:** Scott moved with a second by Ole to adjourn at 8:00pm. Motion carried.

Tracy LaBlanc, Clerk