**Town of Clayton**

**Monthly Meeting Minutes**

**December 14, 2017**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present Supervisor Arling “Ole” Olson, Supervisor Jake Balog, Supervisor Scott Gilbertson, Supervisor Roger Olson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Also Present were 7 town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Roger to approve the November 9, 2017, regular meeting minutes with Public Budget Hearing & Special Town meeting. Motion carried.

**Treasurer’s report**- shows a balance of $42,765.12 in the checking and $189,158.38 in the Money Market account for a total of $231,923.50. Scott moved, with a second by Jake to approve the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Ole to approve payment of voucher #12960 to #12990, and pay the State & Federal Withholdings & WRS for a total of $25,672.43. Motion carried.

**Business:**

**\*CAUCUS DATE SET-JANUARY 11, 2018-** Caucus date is set for January 11, 2018 at 7:00pm with Town Board meeting to follow.

**\*DISCUSS/APPROVE THE 2018-19 ELECTION WORKERS-** The list of election workers for the 2018-19 term were presented to the board for discussion/approval. There are 8 full time election workers and 5 part time election workers interested in working the polls and in the event school kids want/need to earn service hours they will used also. Ole moved with a second by Jake to approve the list of 2018-19 election workers as presented. Motion carried.

**\*TOWN BOARD APPOINTMENT TO LAKE DISTRICT BOARD-** This was tabled till next month as we are waiting for the county clerk to send us a letter of notice to appoint then we have 30 days to do so. Ole did express he would do it.

\***DISCUSS SPEED LIMIT SIGNS**- Bill still hasn’t made contact with contact person from the DOT regarding the noise signage. In regards to the speed signs, Bill explained that we can drop 10 mph without going through any studies and such if that is what the board wants to do. Ole mentioned that on 40th there is a hazardous spot between 90th & 95th coming over the top of the hill and we should get this area reduced, after discussion the board decided to post this road from D to J reducing speed to 45 mph. The board will also post 45 mph signs on 105th from county line to 63 as that has excessive speed on it. Ole moved with a second by Roger to post speed limit (45mph) signs on 40th from D to J & 105th from county line to 63. Motion carried.

**DEPARTMENT REPORTS:**

**ROADMAN’S Report-**Jamie has been cutting brush, trees from the ditches, snow plowing when needed. In regards to snow plowing there is a resident on 20th St. that has vehicles in the yard close to the road and pretty close to wing distance for plowing and Jamie is concerned about materials coming off the plow and hitting these vehicles, the other concern is on 85th by Woosleys & Brunner’s with the posts on the edge of the blacktop this restricts him from getting the blade out far enough to remove the snow, Jamie mentioned he isn’t trying to destroy their property or anyone elses but sometimes the sod does get rolled up. The board mentioned there are a few others on 85th and around the lake that have those stakes out also. The board will contact these residents in regards to this issue. Scott agreed he has the same issue with sticks/posts plowing snow and you just can’t plow snow that way. Ole asked if the issue on 20th with the vehicles the board wants to contact zoning or send a letter ourselves. Bill showed the board a couple letters he had put together that will work in these cases also. Ole also mentioned residents plowing snow across the roads, letters should be issued as that is starting now too. Jamie mentioned since the issue with the sticks/posts came up he has gotten some info from the DOT regarding encroachments in right of way and this also covers the mailbox issues and he will give the board copies of it to reference.

**CLERK’S Report**- Been a busy month Tracy turned in property taxes to the county on Dec. 5th so the Property taxes will be coming out soon. Merry Christmas!! Tracy has completed phase 1 of getting the Census info turned in for the 2019 census. Tracy completed and turned in this week the big map for 2017 road projects for transportation aid, it was later than normal as the paperwork didn’t arrive until late and when it finally came it was for Town of Clayton in Winnebago County not Town of Clayton in Polk County, so they had to send another packet out. Tracy stated we came in a little lower for the road work than originally anticipated for the year, and we did get reimbursement for the bridge aid from the county, the map is in the office with all the info on it for construction if you are interested in seeing that. Tracy has also been preparing for the unexpected special election that will come about on December 19th, and will soon be preparing for another special election possibly on January 16th also for the state senator position if its needed.

**CHAIRMAN’S Report-** Bill mentioned there will be an ambulance meeting the end of Dec. that he will attend. Bill has put together some letters for the board to look at regarding a few different issues within township that need to be addressed, he passed them around to the board to look over. Bill received a letter from Polk County Economic Development to become a member for a healthy donation. Tracy mentioned we haven’t done this in the past.

**PUBLIC COMMENT-(MAX 3 MIN per person)** – Rebecca & Mike Mumm had some questions/concerns regarding the noise ordinance that was passed last month, as they feel this is a direct impact to their business they started last year. Rebecca wanted to know when the town gets the complaints who enforces the complaints, who makes the judgement on these complaints and what are the parameters on this, like time of day/night? Rebecca feels this is very loosely written and is surprised more people aren’t here about this. The board will check into this ordinance further and put it on the January agenda.

**Closed Session per Wis. Statute 19.85(1)(a) for purposes of deliberating concerning a case which is subject to trial or hearing-** Ole moved with a second by Jake to adjourn from regular meeting and go into closed session at 7:47pm. Motion carried. Roll call going into closed session was Bill-Y, Ole-Y, Jake-Y, Scott-Y, Roger-Y.

After closed session discussion, Ole moved with a second by Scott to reconvene into open session. Motion carried.

Roll call coming out was Bill-Y/N, Ole-Y/N, Jake-Y/N, Scott-Y/N, Roger-Y/N.

Ole moved with a second by Bill to accept the closed session discussion. Ole moved with a second by Roger to ask clerk Tracy to prepare a letter for Attorney and also for the town resident who is in violation of a town ordinance giving them 30 days to pay. Motion carried.

**Date & Time of Next Meeting:**

January 11, 2018 at 7:00 p.m.- TOWN CAUCUS with Regular Monthly Board Meeting to follow- with Voucher Approval at 6:45 p.m.

\*January 16, 2018- another SPECIAL PRIMARY ELECTION FOR STATE SENATOR

**ADJOURNMENT:** Roger moved with a second by Scott to adjourn at 8:10pm. Motion carried.

Tracy LaBlanc, Clerk