**Town of Clayton**

**Monthly Meeting Minutes**

**December 13, 2018**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Roger Olson, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Supervisor Jake Balog was absent. Also Present were 2 town residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Scott moved, with a second by Roger to approve the November 8, 2018, regular meeting minutes with Public Budget Hearing & Special Town meeting. Motion carried.

**Treasurer’s report**- shows a balance of $24,301.01 in the checking and $323,033.41in the Money Market account for a total of $347,334.42. Ole moved, with a second by Scott to approve the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Roger to approve payment of voucher #13341 to #13369, and pay the State & Federal Withholdings & WRS for a total of $53,395.70. Motion carried.

**Business:**

**\*CAUCUS DATE SET-JANUARY 10, 2019-** Scott moved with a second by Ole to approve the Caucus date set for January 10, 2019 at 7:00pm with Town Board meeting to follow. Motion carried.

**\*ROAD RATINGS- FIND NEW SERVICE PROVIDER FOR 2019-** Board had some discussion on this and decided to look into it another month to get more information. This will return to the January agenda.

**DEPARTMENT REPORTS:**

**ROADMAN’S Report-** Jamie gave his monthly report to the board.Ole moved with a second by Roger toapprove Jamies monthly report.Motion carried.Jamie has been cutting brush and trees from the ditches, mowing ditches, & sanding/snow plowing when needed. Jamie has picked up several items from the ditches, if anyone is interested in re-gifting those items were several junk tires, dryer, oven, recliner, dishwasher & AC unit.

**CLERK’S Report**- Been a busy month Tracy turned in property taxes to the county on Dec. 6 so the Property taxes will be coming out soon. Merry Christmas!! Tracy completed and turned in this week the big map for 2018 road projects for transportation aid. Tracy stated we came in a little lower for the road work $ wise like anticipated for the year, but we will make up for it next year. The map is in the office with all the info on it for construction if you are interested in seeing that. Tracy looked into insurance coverage for the Lake Magnor District Board members and gave the board the quoted prices. Ole moved with a second by Roger to cover the yearly Lake insurance premium but not to exceed $850/yr. Motion carried.

**CHAIRMAN’S Report-** Bill has an ambulance meeting coming up.

**PUBLIC COMMENT-(MAX 3 MIN)** – Lee Elmer shared with the board a little piece of town history.

**Date & Time of Next Meeting:**

January 10, 2019 at 7:00 p.m.- TOWN CAUCUS with Regular Monthly Board Meeting to follow- with Voucher Approval at 6:45 p.m.

**ADJOURNMENT:** Roger moved with a second by Scott to adjourn at 7.42pm. Motion carried.

Tracy LaBlanc, Clerk