**Town of Clayton**

**Monthly Meeting Minutes**

**December 12, 2019**

Chairman Bill Vanda called the posted meeting to order at 7:00 pm. Also present Supervisor Arling “Ole” Olson, Supervisor Scott Gilbertson, Supervisor Roger Olson, Supervisor Jake Balog. Treasurer Debbie Elmer, Clerk Tracy LaBlanc, Roadman Jamie Wood. Also Present were 3 town residents and 2 non residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Ole moved, with a second by Roger to approve the November 14, 2019, regular meeting minutes with Public Budget Hearing & Special Town meeting. Motion carried.

**Treasurer’s report**- shows a balance of $25,523.53 in the checking and $266,143.43 in the Money Market account for a total of $291,666.96. Ole moved, with a second by Scott to approve the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Ole moved, with a second by Jake to approve payment of voucher #13690 to #13723, and pay the State & Federal Withholdings & WRS for a total of $29,858.92. Motion carried.

**Business:**

**\*CAUCUS DATE SET-JANUARY 10, 2019-**  Scott moved with a second by Jake to approve the Caucus date set for January 9, 2020 at 7:00pm with Town Board meeting to follow. Motion carried.

**\*INSURANCE REVIEW WITH CARL THOMFOHRDA-** Carl was here to review the current town insurance policy with the board and see if they want to add or remove anything. The board is good with the current policy and didn’t add/remove anything at this time.

**\*APPROVE ELECTION INSPECTOR LIST FOR TERM 2020-2021-** Clerk Tracy presented the election workers 2020-2021 list to the board for approval. There are 10 full time & 2 part time election workers interested in working the polls and in the event school kids within our township want/need to earn service hours (for NJHS/NHS) they will be offered a chance to work as well. Ole with a second by Roger approved the 2020-2021 Election Worker List. Motion carried.

**DEPARTMENT REPORTS:**

**ROADMAN’S Report-** Jamie was out sick. The board was given a copy of this monthly report.

**CLERK’S Report**- Been a busy month Clerk Tracy turned in property taxes to the county on Dec. 9 so the Property taxes will be coming out soon. Merry Christmas!! Tracy completed and turned in this week the big map for transportation Aid with all the 2019 road projects on it. The map is in the office with all the info on it for construction if you are interested in seeing that. Tracy, Jamie & Bill worked on (2)- 90/10 Multimodal Local Supplement Applications (MLS) for 60th Ave & 85th Ave, Tracy submitted those on December 5th, they are now in the DOT review process. Tracy has also been busy working on upcoming election stuff. Clerk Tracy mentioned that we had 1 land use permit this month. FEMA was here today for site/sign inspections and they will be here on Dec. 16th for the remaining storm damage wrap up meeting. Clerk Tracy stated that the vacuum cleaner for the hall isn’t working and a new one is needed, the board stated it’s need and approved to go purchase a new one.

**CHAIRMAN’S Report-** Bill stated that according to information at the WTA mtg, everyone that applied for the LRIP for 2020-21 will receive money for their projects, roughly $21,000 or so. Bill stated they talked at the WTA about mutual aid agreements with entities we partner with or do business with mutually, it saves conflict down the road. Bill also attended the ambulance mtg. Tracy asked if anything was mentioned about a yearly contract from the ambulance service, since we haven’t gotten one since 2014 and when you change the per capita that should result in a new contract, cause the prior one was changed with the new per capita change? Sheldon & Donny came to update the board on the fire protection a little further and presented an updated budget to the board again. A new fire protection contract we presented to the board for 2020. Ole moved with a second by Roger to accept the new 2020 fire protection contract which will be at the .75 mills of the total town’s equalized value again. Motion carried. Bill signed a copy of the agreement. Lastly, going forward, the fire protection payment amount will be presented to us in October for budgeting purposes and the yearly contract will come in November-December for the next year.

**PUBLIC COMMENT-(MAX 3 MIN)** – Lee Elmer told a funny story ☺. Kaylee LaBlanc updated the board on the new announcement box for outside the hall, stating she has is built and will hopefully have it up soon if not by next meeting.

**Date & Time of Next Meeting:**

January 9, 2020 at 7:00 p.m.- TOWN CAUCUS with Regular Monthly Board Meeting to follow- with Voucher Approval at 6:45 p.m.

**ADJOURNMENT:** Jake moved with a second by Scott to adjourn at 7:52pm. Motion carried.

Tracy LaBlanc, Clerk