**Town of Clayton**

**Monthly Meeting Minutes**

**August 11, 2016**

Chairman Odell Olson called the posted meeting to order at 7:00 pm. Also present were Supervisor Bill Vanda, Supervisor Roger Olson, Supervisor Jake Balog, Supervisor Scott Gilbertson, Treasurer Jane Leschisin, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Also Present 3 town residents and 2 non-residents.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Jake moved, with a second by Scott to approve the July 14, 2016, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $34,493.96 in the checking and $178,481.58 in the Money Market account for a total of $212,975.54. (no motions made to accept treasurer’s report) Jane mentioned the outstanding checks since March/April are all Tom Nonemacher’s. Board decided to send Tom a letter regarding this and see if they get cashed by next month, if not they will stop payment on them.

**Bill Payment** – Scott moved, with a second by Jake, to approve payment of voucher #12473 to #12503, and pay the State & Federal Withholdings & WRS for a total of $100,759.99. Motion carried.

\***DISCUSS/ADOPT THE ANIMAL HUMANE/CONTROL OFFICER AGREEMENT WITH DAREL HALL-** Tracy has worked with Darel since last meeting to get an agreement put together. Darel will notify dispatch that he is our animal control officer. He will send us the reports per occurrence. Towns pay a flat fee & flat mileage per occurrence, plus pay roughly $89/yr. towards Darel’s insurance coverage, each contributing town receives a certificate of liability with their name included on it. Each catch is roughly about $30-$35 + mileage in the township. This is for all animals- not just dogs. We pay Darel upfront & then we bill the animal owners. The town doesn’t get billed for animals taken to Arnell, the owner does when they pick them up. Odell moved with a second by Bill to adopt Darel Halls Animal Control Officer Agreement. Motion carried. The board along with Darel signed the agreement. Darel will send an invoice for the yearly fee along with a copy of the certificate of liability.

**\*REVIEW/UPDATE EMPLOYEE HANDBOOK-** board needs more time to review this. The board agreed to meet 1 hr. before the September 8th meeting starting at 6pm. to go over this in closed session.

**DEPARTMENT REPORTS: ROADMAN REPORT**-**SUMMER ROADWORK UPDATES**- Jamie has contacted the DNR regarding the geese on the beach. Next spring contact the DNR and get a nuisance permit and with that permit there are different methods of controlling them. The DNR will be sending a packet of materials to Jamie regarding the options for this. Bill also checked into a coyote decoy. Due to the amount of people using the beach something needs to be done. Road projects are moving forward, 80th is blacktopped, 105th has gravel base on it and has been re-ground, now waiting for blacktop closer to the end of the month. Jamie mowed back 90th so the culverts can get put in. The culvert on end of 90th/40th will be installed this Friday. The ditching/tree removal on 105th that is complete now. Plan is to put more culverts in yet and cut ditches back. Jamie handed out the cost sheet for the laser level that Bill, Scott, Jamie talked to the salesman about. Between the 2 laser levels looked at Bill moved with a second by Scott to purchase the Spectra Grade Laser GL422 w/tripod and 16’fiberglass grade rod, and 5 yr. warranty at the upgraded price. Motion carried. Bill mentioned that back in Jan/Feb it was asked to hire someone to adjust the big shop doors so they would manually open during a power outage, as they currently do not. Scott G. put a bid in and so did Harlan from Up-rite door. Bill moved with a second by Jake to hire Harlan from Up-rite doors to fix them as his bid was the lowest. Motion carried. Jamie will contact Harlan about this. Jake received a call from someone regarding building permits in the township, after some discussion on this, Jake will get back in touch with this person and find out what exactly they are looking to do.

**CLERK’S Report**- Tracy mentioned that at last meeting it was decided not to contract for LP this year as we had a remaining balance yet from 2 yrs. ago, but she then received an email about the LP gas contract and they were offering .90/gal for LP at the prepay price, and with our remaining credit of $615.11 from 2 yrs. ago, we would only owe $284.89 for the 1000 gallons we normally get. So after contacting the board to get their input, the majority of the board replied to take advantage of this deal. So the LP was contracted at the prepay price for .90/gal. for 1000 gallons.

**PUBLIC COMMENT- (MAX 3 MIN. COMMENT/NO DISCUSSION PER PEROSN-1 TIME)-** Leroy LaBlanc was just wondering if there were any plans to blacktop the gravel roads in the near future? Jake mentioned that it is being worked on, but it’s a slow process. It was mentioned that 80th gravel road was just blacktopped a few weeks ago, and we will just keep moving forward. Scott mentioned most of the gravel roads need some work to get them up to standard before they can be blacktopped.

**Date & Time of Next Meeting**: Regular Board Meeting

September 8, 2016 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

Jake moved, with a second by Scott to adjourn at 7:50 p.m.

Tracy LaBlanc, Clerk