**Town of Clayton**

**Monthly Meeting Minutes**

**August 10, 2023**

Supervisor Arling “Ole” Olson, called the posted meeting to order at 7:00 pm. Also present were Supervisor Scott Gilbertson, Supervisor Paul Ladwig, Treasurer Debbie Elmer, Clerk Tracy LaBlanc, and Roadman Jamie Wood. Chairman Bill Vanda & Supervisor Roger Olson were absent. Also Present 3 town resident and 1 non-resident.

The Clerk presented a signed affidavit as to where and when the meeting was posted.

**Minutes** – Scott moved, with a second by Paul to approve the July 13, 2023, regular meeting minutes. Motion carried.

**Treasurer’s report**- shows a balance of $11,291.11 in the checking and $555,486.72 in the Money Market/Savings account for a total of $566,777.83, in a separate account there is the ARPA funds of $102,832.33 bringing all town funds held to $669,610.16. Paul moved with a second by Scott to accept the Treasurer’s report as presented. Motion carried.

**Bill Payment** – Scott moved, with a second by Paul, to approve payment of voucher #14954 to #14975, and pay the State & Federal Withholdings & WRS for a total of $115,172.45. Motion carried.

**BUSINESS:**

**APPROVE PICNIC LICENSE & OPERATORS LICENSES FOR RURAL IMMANUEL LUTHERAN CHURCH FOR MUMM BARN EVENT-** Val Engebretson was here to pick up and pay for the picnic license and 2 operators licenses for the Rural Immanuel Lutheran Church to serve at the 4th Annual Mumm Barn Event on September 9th. Paul moved with a second by Scott to approve the licenses for the church for the event. Motion carried.

**DISCUSSION/ACTION ON 85TH AVE CULVERT PROTECTION PROJECT- KARSTEN PETERSON (POLK COUNTY LWRD)-** Karsten from Polk County LWRD was here to present an upcoming project to the board for Lake Magnor that involves a culvert/gully on town land on 85th Ave. Karsten handed out copies of the proposed project and gave a little back history about the proposed project and the cost share associated with it. The board looked over the proposal and asked some questions about it. Karsten explained the grant is good through 2024. Karsten stated the project could be done anytime between now and then. The board unanimously gave Karsten permission to go ahead and get bids on this project and come to a meeting once those bids are in and we can go from there. Karsten will be in contact with Clerk Tracy on what meeting he will come too once bids are back. He showed the board the contract that he will need completed once the bids come back.

**DEPARTMENT REPORTS:**

**ROADMAN REPORT**-**SUMMER ROADWORK UPDATES**- Jamie handed a copy of his monthly report to the board. Been out mowing another pass prior to the fall mowing. Been fighting beavers on 20th St. as they continue to build in that area. Back mower ground roller is in need of repair again. Jamie has been working with DNR on some permits that are needed for culvert replacements and to fix a washout on 90th Ave. Jamie updated the board on culvert replacements on 85th Ave & 25th St. Jamie will work on replacing different culverts throughout the town yet this year. Per the board at last meeting, Jamie came with a couple $ quotes for a walk behind asphalt saw. Scott looked into them at True Value prior to the mtg and based on price, vendors and the discussion of each; Ole moved with a second by Paul to spend up to $3200 either at True Value or Farrel Equipment. Motion carried. For the upcoming 90th Ave LRIP project Jamie got quotes with 2 options for repair from Monarch and went over them with the board. After discussion on this Scott moved with a second by Ole to go with option 2 to pulverize and pave for $136,977.00. Once the LRIP application is available online Clerk Tracy will get that completed.

**CLERK’S Report**- Clerk Tracy gave the board a copy of the land use permits for the past month. Tracy mentioned that we didn’t get the summer fill as we have a full tank and the LP pre-buy contracted price is $1.49/gal and we usually pre-buy for 1000 gallons a year. Unanimous voice vote to get the pre-buy price for 1000 gallons of LP. Motion carried. Tracy gave an update to the board on the renewal of Lake Magnor O& D insurance, stating the lake district will be on their own now with the O & D insurance renewals and it is cheaper than it was before. Tracy also informed the board of the animal control call we had for a cat.

**CHAIRMAN’S Report-** Bill was absent but asked Tracy to give his report on how many runs the Fire Dept had over the last month. There were 20 runs total. (18 medical and 2 fire).

**AMBULANCE MEETING UPDATE\_-** Paul attended the July ambulance meeting. Paul gave an update on what was discussed at that meeting. Paul stated that they were out of service 68hrs last quarter so they mutual aided with other depts. They hired a driver to just drive the ambulance on calls so it frees up the EMT staff to be with the patients. They are still in need of EMT personnel. Paul went over the average on call wage stating it is $10/hr. instead of $5/hr. that they currently get. The service is looking to increase the per capita but no new amount has been set yet. Paul also mentioned that there is a low ambulance board municipal member representation turnout for meetings and based on that the director is considering reducing the number of representatives per municipality. Paul asked for a copy of our current contract to give to the director as she didn’t have one on file, so Clerk Tracy gave Paul a copy to give to her. The next ambulance meeting is a special meeting is set for September 18th @ 6:30pm.

**PUBLIC COMMENT- (MAX 3 MIN) –** None

**Date & Time of Next Meeting**: Regular Board Meeting

September 14, 2023 at 7:00 p.m.- Regular Monthly Board Meeting- with Voucher Approval at 6:45 p.m.

Scott moved, with a second by Paul to adjourn at 8:03p.m.

Tracy LaBlanc, Clerk